

MINUTES
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C
BOARD OF DIRECTORS MEETING

February 18, 2014

REGULAR SESSION BOARD MEETING

1. Call to Order:

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

David Moore, President

Robert L. Brown, Assistant Secretary

Preston D. Freeman, Vice President

Debra D. Caskey, Secretary/Treasurer

Board Members Absent:

Lori Holstrom, Assistant Treasurer

Staff & Advisors in Attendance:

Phil Brosseau, Interim General Manager

Ross Martin, Kelly Hart & Hallman LLP

Kristina Clark, Admin.

Heather Standerfer, Admin.

Others in Attendance:

Lisa Bloomfield, DCFWSD 1-B Bookkeeper

Hannah Watkins, Kelly Hart & Hallman LLP

2. Public Communications and Comments:

Mr. Martin opened the meeting for public communication and comment. However, the public did not have comments. Director Moore motioned to close the Public Communications and Comments section of the meeting. Such motion was seconded by Director Freeman. The votes were 4 Yes, with 0 No. Motion carried.

3. Opening Remarks:

David Moore entered the meeting at this time.

A. General Manager Remarks:

Mr. Brosseau presented the monthly reports and updated the Board as to events within Castle Hills.

B. Presentations:

None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. After complete discussion and review, Director Brown made a motion to approve the Consent Agenda. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried. Draft copies of which are collectively included in the Board packet and attached hereto as **EXHIBIT "A"**. The items considered were:

4. Approval of the Minutes of November 19, 2013 Board meeting.
5. Approval of the entire General Manager's report including, but not limited to, the Monthly Construction Activity Reports, the Monthly Water and Sewer Reports, the Monthly DCAD Tax Collection Report, the Monthly Unaudited Financial Reports, and if applicable, the Quarterly Investment Report.
6. Approval of the progress regarding the agenda topic list.
7. Approval of Construction Award Recommendations, Construction Pay Applications, Project Payment Requisitions, Change Orders, and if applicable, bid solicitation for construction projects.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Review and approval of bid tabulation and recommendation of the Landscape Improvements Contract award to the District Engineer's recommended low bidder for The Lakes at Castle Hills Golf Villas.

After discussion and review of received bids, Director Caskey made a motion to approve bid tabulation and recommendation of the Landscape Improvements Contract award to the District Engineer's recommended low bidder for The Lakes at Castle Hills Golf Villas and awarded the Landscape Improvements Contract to Infinity Lawnscape at a contract price of 509,165.80. Such motion was seconded by Director Moore. The votes were 4 Yes, with 0 No. Motion carried.

9. Authorize the General Manager to award the Landscape Improvements contract for The Lakes at Castle Hills Golf Villas to the District Engineer's recommended low bidder.

After discussion and review of received bids, Director Caskey made a motion to authorize the General Manager to execute the Landscape Improvements Contract for The Lakes at Castle Hills Golf Villas to the District Engineer's recommended low bidder, Infinity Lawnscape, as approved in Item 8. Such motion was seconded by Director Brown. The votes were 4 Yes, with 0 No. Motion carried.

10. Accept receipt of audit for fiscal year 2012/13 approval of same and authorize all necessary filings, if applicable.

After review of the initial draft of the audit, Director Brown made a motion to accept receipt of the initial draft of the District's audited financial statements for fiscal year 2012/13. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried. Mr. Martin noted that comments on such draft should be directed to Mr. Brosseau within the next two weeks.

11. Authorize the advertisement for bids on the Grading, Utilities, Paving, and Screening Walls associated with the proposed Castle Hills - Phase 8, Section A and Castle Hills - Phase 8, Section B development.

Director Moore made a motion to authorize the advertisement for bids on the Grading, Utilities, Paving, and Screening Walls associated with both the proposed Castle Hills, Phase 8, Section A and Castle Hills - Phase 8, Section B development. Such motion was seconded by Director Brown. The votes were 4 Yes, with 0 No. Motion carried.

12. Consider and approve a form of the Joint Election Agreement and Contract for Elections Services with the Denton County Elections Administrator and authorize the General Manager to execute such final

Agreement.

Director Freeman made a motion to approve a form of the Joint Election Agreement and Contract for Elections Services with the Denton County Elections Administrator and authorize the General Manager to execute such final Agreement, if a contested director election is required. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried.

13. Consider and adopt an Order Calling Directors Election and authorize posting of election related items, as applicable.

Director Moore made a motion to adopt an Order Calling Directors Election and authorize posting of election related items, as applicable. Such motion was seconded by Director Brown. The votes were 4 Yes, with 0 No. Motion carried.

14. Review and consider items to add to the next Board agenda:

- 1) Further election matters, including cancellation of Director Elections, if no applications are received,
- 2) Review and approve documents for Lewisville Castle Hills PID No. 7 issuance; and
- 3) Review received bids for Phase 8-A and Phase 8-B development.

15. Adjournment.

Director Brown motioned to adjourn the meeting. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried. The meeting was adjourned.

Approved and adopted this 18th day of March, 2014.



Debra Caskey, Secretary, Board of Directors
Denton County Fresh Water Supply District 1-C

