

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-A**  
**BOARD MEETING MINUTES**

July 25, 2017

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-A convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

**Board Members in Attendance:**

John Phillip Brosseau, Vice President

Scott Beard, Secretary/Treasurer

Kevin Egan, Assistant Secretary

Jack Carlile, Assistant Treasurer

**Board Members Absent:**

Gaylord S. O'Con, President

**Staff & Advisors in Attendance:**

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Ross Martin, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

**Others in Attendance:**

2. Public Communications and Comments.

Mr. Martin opened the meeting for public communication and comment. However, no one was present to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: Scott Beard, Secretary/Treasurer

Second: Jack Carlile, Assistant Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. Staff - None. Presentations - None

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda. Drafts items are collectively included in the Board packet and attached hereto as EXHIBIT "A".

Motion: Scott Beard, Secretary/Treasurer

Second: Jack Carlile, Assistant Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the June 20, 2017 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to the Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Reports for all applicable Districts; Monthly Water and Sewer Reports for DCFWSD No. 1-A through DCFWSD No. 1-H; Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or if applicable, for any projects within and for DCFWSD No. 1-C through 1-H.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review proposed preliminary Facilities Operations and Maintenance Budget for upcoming fiscal year 2017/18, discuss proposed Service Rate Order amendments and review of upcoming fiscal year debt service requirements as relates to budgeting.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to accept the item.

Motion: Kevin Egan, Assistant Secretary

Second: Scott Beard, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review Service Rate Order and consider changes as it relates to budgeting, and take any and all necessary action.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

9. Review District Rules and Regulations and consider changes, and take any and all necessary action.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

10. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

11. Confirm details for proposed August and September Board 2017 meetings/hearings, take further action related to such matters, and confirm tentative quorum for same.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

12. Review and adopt Order Approving Amended and Restated 2016 Joint Utility Contract between the City of Lewisville, Denton County Fresh Water Supply District Nos 1-A and 1-F.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Kevin Egan, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

13. Approve and authorize the execution of any necessary certifications and all closing related documents in connection with the issuance of City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Refunding Bonds, Series 2017 (Lewisville Castle Hills Public Improvement District No 4 Project). Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Jack Carlile, Assistant Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

14. Review and adopt Order Approving Amended 2015 Joint Utility Contract between the City of Lewisville, Denton County Fresh Water Supply District Nos 1-A and 1-H.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Kevin Egan, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

15. Review and adopt Order Approving Amended 2015 Joint Road Contract between the City of Lewisville, Denton County Fresh Water Supply District Nos 1-A and 1-H.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Jack Carlile, Assistant Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

16. Approve and authorize the execution of any necessary certifications and all closing related documents in connection with the issuance of City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Utility Bonds, and separate Road Bonds, Series 2017 (Lewisville Castle Hills Public Improvement District No 6 Project).

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Jack Carlile, Assistant Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

17. Review matters relating to pending or threatened litigation or employment matters and, if deemed necessary, adjourn to Executive Session to discuss same and consult with attorneys on such matters.

18. Reopen meeting, if necessary, and take any required formal action in connection with such litigation.

19. Review and consider items to add to the next Board agenda.  
Comment Form B.

20. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.


Motion: Scott Beard, Secretary/Treasurer

Second: Kevin Egan, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, August 29, 2017

(DISTRICT SEAL)

  
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Scott Beard, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-A