

SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-A
BOARD MEETING MINUTES

August 29, 2017

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-A convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

John Phillip Brosseau, Vice President

Kevin Egan, Assistant Secretary

Scott Beard, Secretary/Treasurer

Jack Carlile, Assistant Treasurer

Board Members Absent:

Gaylord S. O'Con, President

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Ross Martin, Attorney, Winstead PC

Brian Dench, Engineer, Land Design

Kristina Clark, Director of Administration

Robert Flint, Chief Financial Officer

Others in Attendance:

2. Public Communications and Comments.

Mr. Martin opened the meeting for public communication and comment. However, no one was present to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: Scott Beard, Secretary/Treasurer

Second: Kevin Egan, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. Staff - None. Presentations - None

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda. Drafts items are collectively included in the Board packet and attached hereto as EXHIBIT "A".

Motion: Scott Beard, Secretary/Treasurer

Second: Jack Carlile, Assistant Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the July 25, 2017 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to the Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Reports for all applicable Districts; Monthly Water and Sewer Reports for DCFWSD No. 1-A through DCFWSD No. 1-H; Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or if applicable, for any projects within and for DCFWSD No. 1-C through 1-H.

Pull Construction 1-H Paving PATR 2, with a low - RKM, next lowest - Kent Company

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Jack Carlile, Assistant Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

7. Approve the Annual renewal application for Director Insurance and the Texas County & District Retirement System plan provisions and authorize the General Manager to execute same.

8. Approve the Annual renewal of the Public Safety Agreement with the City of Lewisville and authorize the General Manager to execute same.

ITEMS FOR INDIVIDUAL CONSIDERATION

9. Review Service Rate Order and consider changes, if any, and take any and all necessary action.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

10. Review District Rules and Regulations and consider changes, and take any and all necessary action.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

11. Review tax rate recommendations and forms Water District Notice of Public Hearing on Tax Rate.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

12. Review the Excess Capacity Agreement with regard to the Lift Station and take any action necessary.

Mr. Martin Gave informatonion only and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

13. Review and approve proposed final Facilities Operations and Maintenance Budget for the upcoming fiscal year 2017/18, discuss any proposed Service Rate Order amendment, and review of upcoming fiscal year debt service requirements as relates to budgeting, and take any and all action necessary. Form B final.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Jack Carlile, Assistant Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

14. Update on the recent closing of the City of Lewisville (Castle Hills PID No. 4) refunding bonds.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

15. Update on the recent closing of the City of Lewisville (Castle Hills PID No. 6) utility and road bond.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

16. Discuss proposed issuance of City of Lewisville - Contract Revenue & Special Assessment Utility & Road Bonds, Series 2017 (Lewisville Castle Hills PID No 5).

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

17. Review matters relating to pending or threatened litigation or employment matters and, if deemed necessary, adjourn to Executive Session to discuss same and consult with attorneys on such matters.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

18. Reopen meeting, if necessary, and take any required formal action in connection with such litigation.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

19. Review and consider items to add to the next Board agenda.

20. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Kevin Egan, Assistant Secretary

Second: Jack Carlile, Assistant Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, September 19, 2017

(DISTRICT SEAL)



~~Scott Beard, Secretary~~ Board of Directors
Denton County Fresh Water Supply District No. 1-A
KEVIN EGAN, ASST. SECY.