

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C**  
**BOARD MEETING MINUTES**  
August 22, 2017

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

David Moore, President

Debra D. Caskey, Secretary/Treasurer

Preston D. Freeman, Vice President

Julie Koustoubardis, Asst. Treas./Secy.

Board Members Absent:

Robert L. Brown, Assistant Secretary

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Ross Martin, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

Others in Attendance:

None.

2. Public communications and comments.

Mr. Martin opened the meeting for Public Communications and Comment. However, no one was present to make any comments, so a motion was made to close the public comment section of the meeting

Motion: Debra D. Caskey, Secretary/Treasurer

Second: Preston D. Freeman, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda. Drafts items are collectively included in the Board packet and attached hereto as EXHIBIT "A".

Motion: David Moore, President

Second: Preston D. Freeman, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the June 20, 2017 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, award recommendations, bid solicitations, and/or proposals for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review Service Rate Order and consider changes, if any, and take any and all necessary action.

Mr. Martin reviewed the agenda item and after no further discussion a item was tabled.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. The item was tabled.

8. Review District Rules and Regulations and consider changes, and take any and all necessary action.

Mr. Martin reviewed the agenda item and after no further discussion a item was table.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. The item was tabled.

9. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the item.

Motion: David Moore, President

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review the Excess Capacity Agreement with regard to the Lift Station and take any action necessary.

Mr. Martin reviewed the agenda item and no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

11. Review proposed final Facilities Operations and Maintenance Budget for the upcoming fiscal year 2017/18, review of upcoming fiscal year debt service requirements as relates to budgeting, and take any and all action

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve Form B Final

Motion: David Moore, President

Second: Julie Koustoubardis, Asst. Treas./Secy.

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Confirm details for proposed September 2017 Board meetings/hearings, take further action related to such matters, and confirm tentative quorum for same.

13. Review and consider items to add to the next Board agenda.

Tax Hearing

14. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Julie Koustoubardis, Asst. Treas./Secy.

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Tuesday, September 19, 2017



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Debra Caskey, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-C

(DISTRICT SEAL)