

MINUTES  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E  
BOARD OF DIRECTORS MEETING

November 21, 2014

**REGULAR SESSION BOARD MEETING**

1. Call to Order:

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Ross Martin presiding, at 2540 King Arthur Blvd., Suite 220, Lewisville, Texas 75056. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

**Board Members in Attendance:**

Doug Sumurdy, President  
Seth Higgins, Vice President

Roshni Ramanujam, Secretary  
Adam Oliver, Assistant Secretary

**Board Members Absent:**

Open, Treasurer/Asst Secretary

**Staff & Advisors in Attendance:**

Phil Brosseau, General Manager  
Ross Martin, Attorney, Kelly Hart & Hallman LLP

Kristina Clark, Admin.

**Others in Attendance:**

Mr. Randall Winkler, CH Resident  
Bruce Johnson, DCFWSD 1-D Director

Mr. Byron Frazier, CH Resident

2. Public Communications and Comments:

Mr. Martin opened the meeting for public communication and comment. However, since no one from the public had any comments, Director Sumurdy made a motion to close the public comments section of the meeting. Director Oliver seconded such motion. The votes were 4 Yes, with 0 No. Motion carried

3. Opening Remarks:

A. Staff Remarks:

None.

B. Presentations:

None.

**CONSENT AGENDA**

Mr. Martin then moved on to the Consent Agenda. After full discussion and review, Director Higgins made a motion to approve the Consent agenda, excluding the September 26, 2014 Minutes. Such motion was seconded by Director Ramanujam. The votes were 4 Yes, with 0 No. Motion carried. Draft copies of which are included in the Board packet and collectively attached hereto as **EXHIBIT "A"**. The items considered were:

4. Adopt Minutes of the August 22, 2014 Board meeting. September 26, 2014 Minutes excluded.

5. Approval of the entire General Manager's report including, but not limited to the Monthly Construction Activity Reports, Monthly Water and Sewer Reports, Monthly Tax Collection Report, Monthly Unaudited

Financial Reports, the progress regarding the agenda topic list and, if applicable, the Quarterly Investment Report. It was noted that Director Higgins entered at this time.

6. Approval of Construction Award Recommendations, Construction Pay Applications, Project Payment Requisitions, and Change Orders, if applicable.

### ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review qualifications and consider candidates for appointment to the Board of Directors.

Both candidates Randall Winkler and Byron Frazier gave their bio and spoke of their desire to be on the Board. The Board decided to adjourned to Executive Session review matters relating to employment and consult with attorneys on such matters at 12:15 pm. Mr. Martin re-opened the public meeting at 12:40 pm and Director Oliver made a motion to hold items 8 and 9 until the end and move on to item 13. Director Ramanujam seconded such motion. The votes were 4 Yes, with 0 No. Motion carried the Board moved on to agenda item 13.

8. Item 13 - Discuss and review options for additional police patrol with public or private entities, including additional service from the City of Lewisville or supplemental services from Iron Guard.

Mr. Johnson spoke of a proposal from Ironguard for added security within the Districts. He went on to detail how the addition of patrol hours, as well as marked cars, would help to provide the community with a better sense of police presence.

Mr. Brosseau updated the Board with regard to expanded police services with the City of Lewisville and payable from sales tax revenues. After further discussion, no action was taken.

9. Item - 10 - Discuss and approve an Amended Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees and Adopting Certain General Policies with Respect to the District's Water, Wastewater, and Drainage Systems.

Director Sumurdy made a motion to keep the rates as they were. Director Higgins seconded such motion. The votes were 4 Yes, with 0 No. Motion carried.

10. Item 11 - Discuss and approve engagement letter for audit of financial records for fiscal year ended September 30, 2014.

Director Sumurdy made a motion to approve the engagement letter for audit of financial records for fiscal year ended September 30, 2014. Director Oliver seconded such motion. The votes were 4 Yes, with 0 No. Motion carried.

11. Item 12 - Discuss and approve Order Adopting an Amended Investment Policy, effective December 1, 2014.

Director Sumurdy made a motion to approve the Order Adopting an Amended Investment Policy, effective December 1, 2014. Director Oliver seconded such motion. The votes were 4 Yes, with 0 No. Motion carried.

12. Item 8 - Consider and approve Order Appointing Director, execute necessary Statement of Officer form and administer Oath of Office to newly appointed director and after discussion and review.

Director Ramanujam made a motion to approve the Order Appointing Randall Winkler as Director, execute necessary Statement of Officer form and administer Oath of Office to newly appointed director. Director Higgins seconded such motion. The votes were 4 Yes, with 0 No. Motion carried. Ms. Clark administered the oath of office and statement of officer and Director Winkler took office.

13. Item 9 - Elect slate of District officers.

Director Ramanujam made a motion to keep the slate of officers as it was. Director Higgins seconded such motion. The votes were 5 Yes, with 0 No. Motion carried with the confirmation of positions being:

|                                          |                                  |
|------------------------------------------|----------------------------------|
| Doug Sumurdy, President                  | Roshni Ramanujam, Secretary      |
| Seth Higgins, Vice President             | Adam Oliver, Assistant Secretary |
| Randal Winkler, Treasurer/Asst Secretary |                                  |


14. Review and consider items to add to the next Board agenda.

a) Parks.

15. Adjournment.

Director Higgins motioned to adjourn the meeting. Director Ramanujam seconded such motion. The votes were 5 Yes, with 0 No. The meeting was adjourned.

Approved and adopted this 20th day of March 2015.

  
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Roshni Ramanujam, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-E

(DISTRICT SEAL)