

MINUTES
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-G
BOARD OF DIRECTORS MEETING

February 19, 2014

SPECIAL SESSION BOARD MEETING

1. Call to Order:

The Board of Directors of Denton County Fresh Water Supply District No. 1-G convened, with Mr. Brosseau presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Mark Charles Crouch, President

Melissa Brand-Vokey, Secretary

Carol E. Upchurch, Treasurer/Asst. Secretary

Michael Raquet, Vice President

Marcus O'Con, Assistant Secretary

Board Members Absent:

None.

Staff & Advisors in Attendance:

Phil Brosseau, Interim General Manager

Ross Martin, Attorney, Kelly Hart & Hallman LLP

Kristina Clark, Admin.

Heather Standerfer, Admin.

Others in Attendance:

None.

2. Public Communications and Comments:

Mr. Martin opened the meeting for public communication and comment. However, as no member of the public was in attendance or registered to comment on any agenda items, Director Raquet motioned to close the Public Communications and Comments section of the meeting. Such motion was seconded by Director Brand-Vokey and passed by a vote of 5 Yes, with 0 No. Motion carried.

3. Opening Remarks:

A. Staff Remarks:

Mr. Brosseau presented the monthly reports and updated the Board as to events within Castle Hills.

B. Presentations:

None.

CONSENT AGENDA

Mr. Brosseau moved on to the Consent Agenda. After complete discussion and review, Director Upchurch made a motion to approve the Consent Agenda. Such motion was seconded by Director Raquet and passed with a vote of 5 Yes, with 0 No. Motion carried. Draft copies are collectively included in the Board packet and attached hereto as **EXHIBIT "A"**. The items considered were:

4. Adopt Minutes of the January 22, 2014 Board meeting.

Mr. Martin entered the meeting at this time.

5. Approval of the entire Staff report including, but not limited to, the Monthly Construction Activity Reports, Monthly Water and Sewer Reports, Monthly Tax Collection Report, Monthly Unaudited Financial Reports, and if applicable, the Quarterly Investment Report.

6. Approval of the progress regarding the agenda topic list.

7. Approval of Construction Award Recommendations, Construction Pay Applications, Project Payment Requisitions, and Change Orders, if applicable.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Accept receipt of audit for fiscal year 2012/13 approval of same and authorize all necessary filings, if applicable.

After review of the initial draft of the audit, Director Brand-Vokey made a motion to accept receipt of the initial draft of the District's audited financial statements for fiscal year 2012/13. Such motion was seconded by Director Crouch and passed with a vote of 5 Yes, with 0 No. Motion carried. Mr. Martin noted that comments on such draft should be directed to Mr. Brosseau within the next two weeks.

9. Authorize the advertisement for bids on the Grading, Utilities, Paving, and Screening Walls associated with the proposed Castle Hills - Phase 8, Section A and Castle Hills – Phase 8, Section B development.

After complete discussion and review, Director Brand-Vokey made a motion to authorize the advertisement for bids on the Grading, Utilities, Paving, and Screening Walls associated with the proposed Castle Hills - Phase 8, Section B development. Such motion was seconded by Director Upchurch and passed with a vote of 5 Yes, with 0 No. Motion carried.

10. Consider and approve a form of the Joint Election Agreement and Contract for Elections Services with the Denton County Elections Administrator and authorize the General Manager to execute such final Agreement.

Director Raquet made a motion to approve a form of the Joint Election Agreement and Contract for Elections Services with the Denton County Elections Administrator and authorize the General Manager to execute such final Agreement, if a contested director election is required. Such motion was seconded by Director Brand-Vokey and passed with a vote of 5 Yes, with 0 No. Motion carried.

11. Consider and adopt an Order Calling Directors Election and authorize posting of election related items, as applicable.

Director Raquet made a motion to adopt an Order Calling Directors Election and authorize posting of election related items, as applicable. Such motion was seconded by Director Brand-Vokey and passed with a vote of 5 Yes, with 0 No. Motion carried


12. Review and consider items to add to the next Board agenda.

- 1) Review and accept final audits;
- 2) Further election matters, including cancellation of Director Elections, if no application are recieved; and
- 3) Review and approve documents for Lewisville Castle Hills PID No. 7 issuance; and
- 4) Review received bids for Phase 8-A and Phase 8-B development.

13. Adjournment.

Director Crouch motioned to adjourn the meeting. Such motion was seconded by Director Upchurch and passed with a vote of 5 Yes, with 0 No. The meeting was adjourned.

Approved and adopted this 19th day of March, 2014.


Melissa Brand-Vokey, Secretary
Board of Directors
Denton County Fresh Water Supply District No. 1-G

(DISTRICT SEAL)

