

MINUTES
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H
BOARD OF DIRECTORS MEETING

January 15, 2013

REGULAR SESSION BOARD MEETING

1. Call to Order:

The Board of Directors of the Denton County Fresh Water Supply District 1-H convened, with General Manager Mrs. Liz Standerfer presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Ralph Hunter, President

John Lessner, Assistant Secretary

Patti Brown, Vice President

Michael A. Clark, Treasurer/Assistant Secretary

Board Members Absent:

Corwin Snow, Secretary

Staff & Advisors in Attendance:

Liz Standerfer, General Manager

Michael Pearson, Director of Public Works

Kristina Clark, Admin.

Others in Attendance:

Drew Keith, Bright Industries, Inc.

2. Public Communications and Comments.
None.

3. Opening Remarks:

A. Staff Remarks:

Mrs. Liz Standerfer gave the Board a brief update regarding the pump station failure and associated problems. She went on to explain that the Emergency Procedures would be re-evaluated. Drew Keith, Bright Financial Advisor, entered the meeting at this time.

B. Presentations:

None.

CONSENT AGENDA

Mrs. Standerfer moved on to the Consent Agenda. After complete discussion and review, Director Hunter made a motion to approve the Consent Agenda, excluding the October 16, 2012 Minutes. Such motion was seconded by Director Brown. The votes were 4 Yes, with 0 No. Motion carried. Draft copies of which are collectively included in the Board packet and attached hereto as **EXHIBIT "A"**. The items considered were:

4. Adopt of the Minutes of the October 16, 2012 Board meetings. Excluded.

5. Approval of the entire General Manager's report, including but not limited to, the Monthly Construction Activity Reports, the Monthly Water and Sewer Reports, the Monthly DCAD Tax Collection Report, the Monthly Unaudited Financial Reports, and if applicable, the Quarterly Investment Report.
6. Approval of the progress regarding the agenda topic list.
7. Approval of Construction Award Recommendations, Construction Pay Applications, Project Payment Requisitions, and Change Orders, if applicable.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Review and approve fiscal year 2011/12 annual audit, if available, and authorize necessary filings.

This item was tabled.

9. Ratification of existing investment policy and confirmation of no needed changes in such policy or appointment of investment officer.

After full discussion and review, Director Hunter made a motion to approve and ratify the existing investment policy and confirmed there were no needed changes to such policy or appointment of investment officer. Such motion was seconded by Director Lessner. The votes were 4 Yes, with 0 No. Motion carried.

10. Consider and approve termination of IDS Engineering Group as District Engineer and engagement of LandDesign, Inc. as District Engineer, including authorizing the General Manager to execute an engagement agreement with LandDesign, Inc.

After full discussion and review, Director Lessner made a motion to approve termination of IDS Engineering Group as District Engineer and hire LandDesign, Inc. as District Engineer. Such motion was seconded by Director Clark. The votes were 4 Yes, with 0 No. Motion carried.

11. Adopt an Amended Order Designating Offices Outside the District to include the offices of LandDesign, Inc. for conducting business outside the boundaries of the District.

After full discussion and review, Director Hunter made a motion to approve the Amended Order Designating Offices Outside the District to include the offices of LandDesign, Inc. Such motion was seconded by Director Lessner. The votes were 4 Yes, with 0 No. Motion carried.

12. Authorize LandDesign, Inc. to prepare engineering reports to support proposed forms of a revised Joint Utility Contract and Joint Road Contract and related utility and road bond elections.

After full discussion and review, Director Hunter made a motion to approve LandDesign, Inc. to prepare engineering reports to support proposed forms of a revised Joint Utility Contract and Joint Road Contract and related utility and road bond elections. Such motion was seconded by Director Lessner. The votes were 4 Yes, with 0 No. Motion carried.

13. Review matters relating to pending or threatened litigation and if deemed necessary, adjourn to Executive Session to discuss same, and consult with attorneys on such matters.

N/A

14. Reopen meeting, if necessary, and take any required formal action in connection with such litigation.

N/A

15. Review and consider items to add to the next Board agenda.

- 1) Adopt of the Minutes of the October 16, 2012 Board meeting.
- 2) Review and approve fiscal year 2011/12 annual audit.

16. Adjournment.

Director Hunter motioned to adjourn the meeting. Such motion was seconded by Director Lessner. The votes were 4 Yes, with 0 No. Motion Carried. The meeting was adjourned.

Approved and adopted this 20th day of August, 2013.



A handwritten signature in blue ink, appearing to read "Corwin Snow".

Corwin Snow, Secretary
Board of Directors
Denton County Fresh Water Supply District 1-H