

MINUTES  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H  
BOARD OF DIRECTORS MEETING

February 18, 2014

**REGULAR SESSION BOARD MEETING**

1. Call to Order:

The Board of Directors of the Denton County Fresh Water Supply District 1-H convened, with attorney Mr. Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

**Board Members in Attendance:**

Ralph Hunter, President

John Lessner, Assistant Secretary

Patti Brown, Vice President

Michael A. Clark, Treasurer/Assistant Secretary

**Board Members Absent:**

Corwin Snow, Secretary

**Staff & Advisors in Attendance:**

Phil Brosseau, Interim General Manager

Kristina Clark, Admin.

Ross Martin, Attorney, Kelly Hart & Hallman LLP

Heather Standerfer, Admin.

**Others in Attendance:**

None.

2. Public Communications and Comments:

Mr. Martin opened the meeting for public communication and comment. However, since no one was in attendance, Director Clark motioned to close the Public Communications and Comments section of the meeting. Such motion was seconded by Director Brown. The votes were 4 Yes, with 0 No. Motion carried.

Mr. Martin left the meeting at this time, and then promptly returned.

3. Opening Remarks:

A. Staff Remarks:

Mr. Brosseau presented the monthly reports and updated the Board as to events within Castle Hills.

B. Presentations:

None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. After complete discussion and review, Director Hunter made a motion to approve the Consent Agenda. Such motion was seconded by Director Brown. The votes were 4 Yes, with 0 No. Motion carried. Draft copies of which are collectively included in the Board packet and attached hereto as **EXHIBIT "A"**. The items considered were:

4. Adopt Minutes of the December 31, 2013 Board meeting. Excluded.
5. Approval of the entire General Manager's report, including but not limited to, the Monthly Construction Activity Reports, the Monthly Water and Sewer Reports, the Monthly DCAD Tax Collection Report, the Monthly Unaudited Financial Reports, and if applicable, the Quarterly Investment Report.
6. Approval of the progress regarding the agenda topic list.
7. Approval of Construction Award Recommendations, Construction Pay Applications, Project Payment Requisitions, and Change Orders, if applicable.

#### **ITEMS FOR INDIVIDUAL CONSIDERATION**

8. Accept receipt of audit for fiscal year 2012/13 approval of same and authorize all necessary filings, if applicable.

After review of the initial draft of the audit, Director Hunter made a motion to accept receipt of the initial draft of the District's audited financial statements for fiscal year 2012/13. Such motion was seconded by Director Brown. The votes were 4 Yes, with 0 No. Motion carried. Mr. Martin noted that comments on such draft should be directed to Mr. Brosseau within the next two weeks.

9. Authorize the advertisement for bids on the Grading, Utilities, Paving, and Screening Walls associated with the proposed Castle Hills - Phase 8, Section B, development.

N/A

10. Consider and approve a form of the Joint Election Agreement and Contract for Elections Services with the Denton County Elections Administrator and authorize the General Manager to execute such final Agreement.

Director Hunter made a motion to consider and approve a form of the Joint Election Agreement and Contract for Elections Services with the Denton County Elections Administrator and authorize the General Manager to execute such final Agreement, if a contested director election is required. Such motion was seconded by Director Lessner. The votes were 4 Yes, with 0 No. Motion carried.

11. Consider and adopt an Order Calling Directors Election and authorize posting of election related items, as applicable.

Director Hunter made a motion to adopt an Order Calling Directors Election and authorize posting of election related items, as applicable. Such motion was seconded by Director Brown. The votes were 4 Yes, with 0 No. Motion carried.

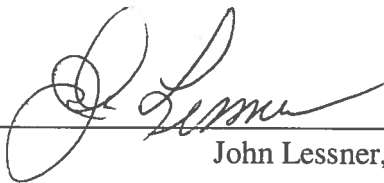
12. Review and consider items to add to the next Board agenda.

- 1) Further election matters, including cancellation of Director Elections, if no applications are recieved.

13. Adjournment.

Director Hunter motioned to adjourn the meeting. Such motion was seconded by Director Lessner. The votes were 4 Yes, with 0 No. Motion Carried. The meeting was adjourned.

Approved and adopted this 18th day of March, 2014.

  
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John Lessner, Assistant Secretary  
Board of Directors  
Denton County Fresh Water Supply District 1-H

(DISTRICT SEAL)