

MINUTES  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H  
BOARD OF DIRECTORS MEETING

November 18, 2014

**REGULAR SESSION BOARD MEETING**

1. Call to Order:

The Board of Directors of the Denton County Fresh Water Supply District No. 1-H (the "District") convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254, a meeting place of the District outside the boundaries of the District. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Ralph Hunter, President

Patti Brown, Vice President

Corwin Snow, Secretary

John Lessner, Assistant Secretary

Michael A. Clark, Treasurer/Assistant Secretary

Board Members Absent:

None

Staff & Advisors in Attendance:

Phil Brosseau, General Manager

Kristina Clark, Assistant to G.M.

Ross Martin, Attorney, Kelly Hart & Hallman LLP

Others in Attendance:

None

2. Public communications and comments:

Mr. Martin opened the meeting for public communication and comment. However, no members of the public were present so Director Hunter motioned to close the Public communications and comments section of the meeting. Such motion was seconded by Director Brown. The votes were 5 Yes, with 0 No. Motion carried.

3. Opening Remarks:

A. Staff Remarks:

None.

B. Presentations:

None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. After complete discussion and review, Director Hunter made a motion to approve the Consent Agenda. Such motion was seconded by Director Clark. The votes were 5 Yes, with 0 No. Motion carried. Draft copies of which are collectively included in the Board packet and attached hereto as EXHIBIT "A". The items considered were:

4. Adopt Minutes of the August 19 and September 16, 2014 Board meetings.

5. Approval of the entire General Manager's report, including but not limited to, the Monthly Construction Activity Reports, the Monthly Water and Sewer Reports, the Monthly DCAD Tax Collection Report, the Monthly Unaudited Financial Reports, the progress regarding the agenda topic list, and if applicable, the Quarterly Investment Report.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, award recommendations, bid solicitations, and/or proposals of the Districts'.

#### ITEMS FOR INDIVIDUAL CONSIDERATION

7. Discuss and approve engagement letter for audit of financial records for fiscal year ended September 30, 2014.

Upon review and discussion Director Snow motioned to approve the engagement letter for audit of financial records for fiscal year ended September 30, 2014. Such motion was seconded by Director Hunter. The votes were 5 Yes, with 0 No. Motion Carried.

8. Discuss and approve an Amendment to the Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees and take any and all actions necessary relating to such.

After review and discussion, Director Hunter motioned approve an Amendment to the Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees. Such motion was seconded by Director Brown. The votes were 5 Yes, with 0 No. Motion Carried

9. Discuss and approve Order Adopting an Amended Investment Policy effective December 1, 2014.

After review, Director Snow motioned to approve the Order Adopting an Amended Investment Policy effective December 1, 2014. Such motion was seconded by Director Brown. The votes were 5 Yes, with 0 No. Motion Carried.

10. Discuss and review options for additional police patrol with public or private entities, including additional service from the City of Lewisville or supplemental services from Iron Guard.

This item was informational only and no action was needed.

11. Discuss and approve Amended District Information Form.

Mr. Martin explained the need to update the District Information Form and after review, Director Lessner motioned to approve such Amended District Information Form. Such motion was seconded by Director Clark. The votes were 5 Yes, with 0 No. Motion Carried.

12. Discuss and approve Resolution Adopting Amended Contract Tax Budget for fiscal year 2014/14.

Mr. Martin explained the need to update the Contract Tax Budget and after review, Director Hunter motioned to approve the Resolution Adopting Amended Contract Tax Budget for fiscal year 2014/14. Such motion was seconded by Director Snow. The votes were 5 Yes, with 0 No. Motion Carried.

13. Review and approval of bid tabulations and recommendations for the award of contracts for the District's Discovery at the Realm Multi-Family Construction project for Storm Water, Drainage, Dry Utilities (mechanical, electrical and plumbing), Water, Sewer, Excavation, Grading, Moisture Conditioning and Retaining Walls) and authorize the General Manager to award and execute such contracts to the District Engineer's recommended low bidder.

After review, Director Hunter motioned to approve the id tabulations and recommendations for the award of contracts for the District's Discovery at the Realm Multi-Family Construction project for Storm Water, Drainage, Dry Utilities (mechanical, electrical and plumbing), Water, Sewer, Excavation, Grading, Moisture Conditioning and Retaining Walls) and authorize the General Manager to award and execute such contracts to the District Engineer's recommended low bidder. Such motion was seconded by Director Snow. The votes were 5 Yes, with 0 No. Motion Carried.

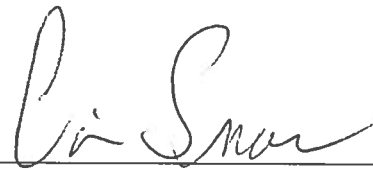
14. Review and consider items to add to the next Board agenda.

- a) Requisitions;
- b) Advertisements for bid; and
- c) Bid tabulations, if applicable.

15. Adjournment.

Director Hunter motioned to adjourn the meeting. Such motion was seconded by Director Snow. The votes were 5 Yes, with 0 No. Motion Carried. The meeting was adjourned.

Approved and adopted this 16th day of December, 2014.



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Corwin Snow, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-H

(DISTRICT SEAL)