

SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F
BOARD MEETING MINUTES

November 15, 2017

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Ross Martin presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Matthew Taylor, President

Cheryl Mabery, Treasurer/Asst. Secretary

Audrey Wiseman, Vice President

Jose Antonio Muñoz, Assistant Secretary

Colleen M. Marchetti, Secretary

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Ross Martin, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

Others in Attendance:

Gangadhar Kotu, resident

2. Public Communications and Comments.

Mr. Martin open the meeting for public communications and comments. However, no one was present to make any comments, so a motion was made to close the public comments section of the meeting.

Mrs. Audrey Wiseman entered the meeting

Motion: Colleen M. Marchetti, Secretary

Second: Cheryl Mabery, Treasurer/Asst. Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion, a motion was made to approve the consent agenda. Drafts items are collectively included in the Board packets.

Motion: Cheryl Mabery, Treasurer/Asst. Secretary

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the September 20, 2017 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review and approve auditor proposal for an evergreen form of engagement to cover year ending September 30, 2017 as well as future audits.

Mr. Martin reviewed the auditor proposal and after no further discussion a motion was made.

Motion: Colleen M. Marchetti, Secretary

Second: Matthew Taylor, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Discuss and review Developer Reimbursements.

9. Review and discuss topics regarding water bill increases, recycle bins, sidewalk in front of CH West, street lights at Salisbury Ct. right off old Denton Road;

Various topics were review: Water bill increase due to trash cost service increment, Traffic control devise a flashing signs, HOA approved storing the recycle container outside, Gate at a private community, Sidewalk getting BIDS, Street lights. No action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

10. Consider and review entering into a Cost Share Agreement with DCFWSD 1-G with regard to parks, traffic control devices, street lighting, and other CHNE improvements and take any and all action necessary.

Mr. Martin reviewed the agenda item. The following topics were discuss, Park cover cost share with 1-G (\$20,000 per each district) with the HOA Castle Hills Master Association Maintenance Agreement. No action needed

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

11. Review and consider items to add to the next Board agenda.

Street lights cost share with 1-G

12. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Colleen M. Marchetti, Secretary

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted: Wednesday, January 17, 2018



Colleen M. Marchetti, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-F

(DISTRICT SEAL)