

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-D**  
**BOARD MEETING MINUTES**

May 15, 2018

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-D convened, with attorney Ross Martin presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

**Board Members in Attendance:**

William "Bill" Lux, President	Chris Crawford, Assistant Secretary
Ray Martin, Vice President	Katherine Griffith, Assistant Secretary
Kim Ortiz, Secretary/Treasurer	

**Board Members Absent:**

None.

**Staff & Advisors in Attendance:**

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer

**Others in Attendance:**

2. Agenda Item #7 Execution of Statement of Officer Forms by recently declared elected directors and administer Oaths of Office.

Ms. Clark qualified the recently declared elected Directors, including execution of the Statement of Officer Forms and administering the Oaths of Office.

3. Agenda Item #2 Public Communications and Comments.

Mr. Martin opened the meeting for public communications and comments, however no one was present to make any comments, so a motion was made to close the public comments section of the meeting.

Motion: Kim Ortiz, Secretary/Treasurer

Second: Chris Crawford, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Agenda Item #3 Opening Remarks. A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: William "Bill" Lux, President

Second: Chris Crawford, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

5. Agenda Item #4 Adopt Minutes of the April 17, 2018 Board meeting.

6. Agenda Item #5 Approval of the General Manager's report with regard, but not limited to; Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

7. Agenda Item #6 Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

8. Elect slate of Officers.

Mr. Martin reviewed the agenda item and after no further comments a motion was made to approve the item. The Slate of Officers are as follows: President - Bill Lux, Vice President - Ray Martin, Secretary/Treasurer - Kim Ortiz, Assistant Secretary - Chris Crawford, Assistant Secretary - Katherine Griffith.

Motion: Kim Ortiz, Secretary/Treasurer

Second: Chris Crawford, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Discuss and review policy change to include restaurant health inspections and related fees and take any and all action necessary with regard to such.

Mr. Brosseau reviewed the agenda item, and after no further comments a motion was made to approve the item.

Motion: William "Bill" Lux, President

Second: Chris Crawford, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Discuss and review homestead exemption options.

Mr. Flint reviewed the agenda item and after no further comments a motion was made to approve the item.

The following addition of Exemptions were discussed: \$10,000 - Over 65

Motion: Ray Martin, Vice President

Second: William "Bill" Lux, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Review and consider items to add to the next Board agenda.

Taxes, Budget, Possible expenses, Reserve amount to have on hand.

9. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Ray Martin, Vice President

Second: William "Bill" Lux, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Tuesday, June 19, 2018

  
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Kim Ortiz, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-D

(DISTRICT SEAL)