

REGULAR SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD MEETING MINUTES

May 18, 2018

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with Sara Landiak presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Seth Higgins, President

Susan Austin, Secretary

Steven Minear, Vice President

Randal Winkler, Assistant Secretary

Board Members Absent:

Jack Wrigley, Treasurer/Asst. Secy.

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Sara Landiak, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

Others in Attendance:

Donna Rooth, resident

2. Agenda Item #7 Execution of Statement of Officer Forms by recently declared elected directors and administer Oaths of Office.

Ms. Clark qualified the recently declared elected Directors, including execution of the Statement of Officer Forms and administering the Oaths of Office.

3. Agenda Item #2 Public Communications and Comments.

Mrs. Landiak opened the meeting for public communications and comments. However no one had any comments, so after no further discussion a motion was made to close the public comment section of the meeting.

Motion: Randal Winkler, Assistant Secretary

Second: Steven Minear, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Agenda Item #3 Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

5. Agenda Item #4 Adopt Minutes of the April 20, 2018 Board meeting.

It was noted that Mrs. Donna Rooth left the meeting at this time.

6. Agenda Item #5 Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

7. Agenda Item #6 Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Elect slate of Officers.

Mrs. Landiak reviewed the agenda item and after no further comments a motion was made to approve the item. The Slate of Officers are as follows: President - Seth Higgins, Vice President - Steve Minear, Secretary/Treasurer - Susan Austin, Assistant Secretary - Jack Wrigley, Assistant Secretary - Randal Winkler.

Motion: Steven Minear, Vice President

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Discuss and review policy change to include restaurant health inspections and related fees and take any and all action necessary with regard to such.

Mrs. Landiak reviewed the agenda item and after no further comments the item was tabled.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. The item was tabled.

10. Discuss and review homestead exemption options.

Mr. Flint reviewed the agenda item, and after no further comments a motion was made to approve the item. The following addition of Exemptions were discussed: consider raising the Homestead Exemption to 8%.

Motion: Steven Minear, Vice President

Second: Seth Higgins, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Review and consider items to add to the next Board agenda.

Taxes and Budget.

12. Adjournment.


After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Thursday, June 21, 2018



SUSAN AUSTIN Rochani Ramanujam, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E

(DISTRICT SEAL)