

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C**  
**BOARD MEETING MINUTES**

February 27, 2018

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

**Board Members in Attendance:**

David Moore, President

Debra D. Caskey, Secretary

Preston D. Freeman, Vice President

**Board Members Absent:**

Robert L. Brown, Assistant Secretary

Julie Koustoubardis, Treasurer/Asst. Secy.

**Staff & Advisors in Attendance:**

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Ross Martin, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

**Others in Attendance:**

None.

2. Public communications and comments.

Mr. Martin opened the meeting for public communications and comments, however no one was present to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: David Moore, President

Second: Preston D. Freeman, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Debra D. Caskey, Secretary/Treasurer

Second: David Moore, President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the January 16, 2018 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and approve final audit for fiscal year 2016/17 and authorize all necessary filings, if applicable.

Mr. Martin reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: David Moore, President

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review letter from Board Secretary confirming candidates who applied for the ballot as relates to May 5, 2018 Directors election and approve Order Declaring Unopposed Candidates Elected and Canceling Election due to no contest.

Mr. Martin reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: David Moore, President

Second: Preston D. Freeman, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review and consider items to add to the next Board agenda.

10. Adjournment.

After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: David Moore, President

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, June 18, 2018



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Debra Caskey, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-C

(DISTRICT SEAL)