

**REGULAR SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD MEETING MINUTES
July 20, 2018**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Seth Higgins, President	Susan Austin, Secretary
Steven Minear, Vice President	Randal Winkler, Assistant Secretary

Board Members Absent:

Jack Wrigley, Treasurer/Asst. Secy.

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer

Others in Attendance:

Mike Anastassin, resident	Dave Griffith, resident
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2. Public Communications and Comments.

Mrs. Landiak opened the meeting for public communications and comments. However no one had any comments, so after no further discussion a motion was made to close the public comment section of the meeting.

Motion: Seth Higgins, President
Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Steven Minear, Vice President
Second: Seth Higgins, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the June 22, 2018 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review and accept preliminary FY 2018-19 Facilities, Operations, & Maintenance Budget.

Mr. Brosseau reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Consider and approve annual Police Patrol Contract and authorize such to be executed by the General Manager.

Mr. Brosseau reviewed the agenda item and after no further comments a motion was made to approve 8% HS.

Motion: Susan Austin, Secretary

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review District Rules and Regulations and Policies, consider changes, and take any and all necessary action.

No action needed.

10. Review and approve updated Order on Board Meeting Conduct.

Mrs. Landiak reviewed the agenda item, and after no further comments a motion was made to approve the item.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Review and consider adding shade structures in parks, various roadway signage, and take any action necessary.

Mr. Brosseau reviewed the agenda item and a motion was made to approve an amount not to exceed \$75,000 for the purchase of a shade structure for a park.

Motion: Susan Austin, Secretary

Second: Seth Higgins, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Review and consider items to add to the next Board agenda.

Taxes; FOMB; Trees around the Districts.

13. Adjournment.


After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Susan Austin, Secretary

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Wednesday, August 22, 2018



Susan Austin, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E

(DISTRICT SEAL)