

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F**  
**BOARD MEETING MINUTES**  
July 18, 2018

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Jose Antonio "Tony" Muñoz, President  
Audrey Wiseman, Vice President  
Colleen M. Marchetti, Secretary/Treasurer

Katrina W English, Assistant Secretary  
Tanya Carlis, Assistant Secretary

Board Members Absent:

None

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager  
Ross Martin, Attorney, Winstead PC

Kristina Clark, Director of Administration  
Robert Flint, Chief Financial Officer

Others in Attendance:

None.

2. Public Communications and Comments.

Mr. Martin opened the meeting for Public Communications and Comment. However no one was present to make any comments, so a motion was made to close the public comments section of the meeting.

Motion: Colleen M. Marchetti, Secretary/Treasurer

Second: Audrey Wiseman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Katrina W English, Assistant Secretary

Second: Colleen M. Marchetti, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the June 20, 2018 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and accept preliminary FY 2018-19 Facilities, Operations, & Maintenance Budget.

Mr. Brosseau reviewed the agenda item and after no further comments a motion was made to accept the item.

Motion: Colleen M. Marchetti, Secretary/Treasurer

Second: Tanya Carlis, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Consider and approve annual Police Patrol Contract and authorize such to be executed by the General Manager.

Mr. Brosseau reviewed the agenda item, and after no further comments a motion was made to approve the item.

Motion: Tanya Carlis, Assistant Secretary

Second: Jose Antonio "Tony" Muñoz, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review District Rules and Regulations, consider changes, and take any and all necessary action.

No action needed.

10. Review and approve updated Order on Board Meeting Conduct.

Mr. Martin reviewed the agenda item, and after no further comments a motion was made to approve the item.

Motion: Tanya Carlis, Assistant Secretary

Second: Katrina W English, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Review and consider adding shade structures and benches in parks, various roadway signage, and take any action necessary.

Mr. Brosseau reviewed the agenda item and a motion was made approve an amount not to exceed \$55,000 for the purchase of a shade structure for a park.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Tanya Carlis, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Review and consider items to add to the next Board agenda.

Taxes, FOMB, follow up on noise ordinance, park.

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Colleen M. Marchetti, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted: Wednesday, August 22, 2018



Colleen M. Marchetti, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-F

(DISTRICT SEAL)