

REGULAR SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F
BOARD MEETING MINUTES

January 17, 2018

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sara Landiak presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Matthew Taylor, President

Cheryl Mabery, Treasurer/Asst. Secretary

Audrey Wiseman, Vice President

Jose Antonio Muñoz, Assistant Secretary

Colleen M. Marchetti, Secretary

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Sara Landiak, Attorney, WinsteadPC

Robert Flint, Chief Financial Officer

Others in Attendance:

None.

2. Public Communications and Comments.

Ms. Landiak opened the meeting for public communication and comment. However, no one was present to make any comments, so a motion was made to close the public comments section of the meeting.

It was noted that Director Mabery entered the meeting at this time.

Motion: Colleen M. Marchetti, Secretary

Second: Audrey Wiseman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Ms. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion, a motion was made to approve the consent agenda.

Motion: Matthew Taylor, President

Second: Cheryl Mabery, Treasurer/Asst. Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the November 15, 2017 Board meeting

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Agenda item #8. Review and approve Order Adopting an Amended Investment Policy.

Ms. Landiak reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Matthew Taylor, President

Second: Audrey Wiseman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Item #9. Consider and approve form of Joint Elections Agreement and Contract for Election Services for the May 5, 2018 uniform election between the Denton County Elections Administrator and Participating Political Subdivisions and authorize execution.

Ms. Landiak reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Audrey Wiseman, Vice President

Second: Matthew Taylor, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Item #10. Consider and adopt Order Calling Directors Election.

Ms. Landiak reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Colleen M. Marchetti, Secretary

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Item #11. Consider and adopt Resolution Requesting Extension of Denton County Traffic Regulations, including form of Interlocal Agreement with Denton County, Texas for Traffic Regulation in Special District and authorize execution by the General Manager of said Resolution and Agreement.

Ms. Landiak reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Colleen M. Marchetti, Secretary

Second: Audrey Wiseman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Item #12. Discuss and approve Appendix to the Rate Order to include fees for the maintenance and/or replacement of trash and/or recycling carts.

Ms. Landiak noted this was a policy change and after no further comments a motion was made to approve the item.

Motion: Audrey Wiseman, Vice President

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Item #13. Review and approve final Cost Share Agreement with DCFWSD 1-G regarding placement and maintenance of a park awning.

Ms. Landiak noted this was a policy change and after no further comments a motion was made to approve the item.

Motion: Audrey Wiseman, Vice President

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

13. Item #14. Review and consider items to add to the next Board agenda.

Condition of parks and early delivery hours for Sysco/Direct Auto behind Castle Hills Northeast .

14. Item #7. Accept receipt of and review draft audit for fiscal year 2016/17 and if applicable authorize all necessary filings.

Ms. Landiak reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Jose Antonio Muñoz, Assistant Secretary

Second: Audrey Wiseman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.


Motion: Colleen M. Marchetti, Secretary

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted: Wednesday, February 21, 2018

(DISTRICT SEAL)



ASST. Colleen M. Marchetti, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-F

TONY MUNOZ