

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F**  
**BOARD MEETING MINUTES**  
September 19, 2018

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Audrey Wiseman, Vice President

Katrina W English, Assistant Secretary

Colleen M. Marchetti, Secretary/Treasurer

Tanya Carlis, Assistant Secretary

Board Members Absent:

Jose Antonio "Tony" Muñoz, President

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Ross Martin, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

Others in Attendance:

None.

2. Conduct Public Hearing on Tax Rate.

Mr. Martin asked for a motion to open the Public Hearing on the Tax Rate.

Motion: Colleen M. Marchetti, Secretary/Treasurer

Second: Katrina W English, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

Mr. Martin discussed the tax rate and after no further discussion a motion was made to close the public hearing.

Motion: Colleen M. Marchetti, Secretary/Treasurer

Second: Audrey Wiseman, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

2. Public Communications and Comments.

Mr. Martin opened the meeting for Public Communication and Comment. However no one was present to make any comments, so a motion was made to close the public comments section of the meeting.

Motion: Audrey Wiseman, Vice President

Second: Colleen M. Marchetti, Secretary/Treasurer

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Colleen M. Marchetti, Secretary/Treasurer

Second: Audrey Wiseman, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.  
It was noted that Director Carlis entered the meeting at this time.

The Consent Agenda items considered were:

5. Adopt Minutes of the August 22, 2018 Board meeting.

6. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

7. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations and/or proposals, if applicable, for any projects within the District.

#### ITEMS FOR INDIVIDUAL CONSIDERATION

8. Discuss and approve Order Setting Tax Rates for 2018, including Resolution Adopting Contract Tax Budget, if applicable, and if necessary, review and adopt Amended District Information Form and take any and all action necessary thereto.

Mr. Martin reviewed the item and a motion was made to approve \$0.67 tax rate, Contact Tax Budget, and the ADI

Motion: Tanya Carlis, Assistant Secretary

Second: Colleen M. Marchetti, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review and approve investing excess funds and take any and all action necessary with regard to such, including, but not limited to, authorizing staff to facilitate all such actions.

Mr. Flint updated the Board and after no further discussion, no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

10. Review and consider items to add to the next Board agenda. None.

11. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Colleen M. Marchetti, Secretary/Treasurer

Second: Audrey Wiseman, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted: Wednesday, November 14, 2018



Colleen M. Marchetti, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-F

(DISTRICT SEAL)