

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C
BOARD MEETING MINUTES
June 18, 2019**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

David Moore, President

Preston D. Freeman, Vice President

Debra D. Caskey, Secretary

Toby Hermesmeier, Treasurer/Asst. Secretary

Albert Hodges, Assistant Secretary

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Ross Martin, Attorney, Winstead PC

Sarah Landiak, Attorney, Winstead PC

Kristina Clark, Director of Administration

Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison

Alan Raynor, McCall Parkhurst

Jeff Philgan, Raymond James

Molly Carson, McCall Parkhurst

Lori Sullivan, Raymond James

2. Public communications and comments.

Mr. Martin opened the meeting for public communications and comments, however no one present cared to make comments, so a motion was made to close the public communication section of the meeting.

Motion: Preston D. Freeman, Vice President

Second: Albert Hodges, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - Mrs. Martin gave an annexation presentation.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Preston D. Freeman, Vice President

Second: David Moore, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

5. Agenda item 4. Adopt Minutes of the May 21, 2019 Board meeting.

6. Agenda item 5. Approval of the General Manager's report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

7. Agenda item 6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

Director Debra Caskey enter the meeting.

ITEMS FOR INDIVIDUAL CONSIDERATION

4. Agenda item 7. Review and discuss possible District bond issue options, consider municipal advisor agreement with Raymond James and Associates, Inc. as the District's financial advisor, consider the approval of an engineering services agreement with Jones-Heroy and Associates, Inc. to prepare District Bond Application No. 1, consider the approval of McCall, Parkhurst & Horton L.L.P. as disclosure counsel, discuss and determine, if timely, sizing of proposed bond issue and take other actions of the approval of such agreements and other actions as may be
Mr. Martin reviewed the Municipal Advisor Agreement with Raymond James & Associates and after no further discussion a motion was made to approve the Agreement.

Motion: David Moore, President

Second: Toby Hermesmeyer, Treasurer/Asst. Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Mr. Martin reviewed the Engineering Services Agreement with Jones-Heroy & Associate and after no further discussion a motion was made to approve the Agreement.

Motion: Toby Hermesmeyer, Treasurer/Asst. Secretary

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Mr. Martin suggested hiring McCall, Parkhursts & Horton as disclosure council and after no further discussion a motion was made to approve hiring them as disclosure council.

Motion: David Moore, President

Second: Preston D. Freeman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Mrs. Sullivan reviewed the sizing of the proposed bond issuance and a motion was made to approve the item.

Motion: Toby Hermesmeyer, Treasurer/Asst. Secretary

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and approve mandated changes to the Rate of Order regarding residential permit fees per Texas House Bill 852.

Mrs. Landiak reviewed the mandated changes in residential permit fees and suggested that residential fees mirror the City of Lewisville's residential fees and after no further discussion a motion was made to approve changes to the Rate of Order.

Motion: David Moore, President

Second: Toby Hermesmeyer, Treasurer/Asst. Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review Texas Senate Bill 621 with regard to plumber licenses and registrations.

Mr. Brosseau reviewed the agenda item. No action was needed.

10. Review and approve the 2019 Interlocal Agreement for Property Tax Collections with Denton County, Texas and authorize such to be executed by the General Manager.

Mrs. Landiak reviewed the item and noted that the per statement fee didn't change and after no further discussion a motion was made to approve the item.

Motion: Toby Hermesmeyer, Treasurer/Asst. Secretary

Second: Debra D. Caskey, Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Discuss and review exemption options and take any and all action necessary.

Mr. Flint reviewed the exemptions and suggested that the Board take no action at this time.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

12. Review Capital Improvements and take any and all action needed.

Mr. Brosseau commented that he was waiting for the awning and we would be replacing the granite with sidewalk.

13. Review and consider items to add to the next Board agenda.

Capital Improvements, Tax Rate, Part two of Annexation Presentation and update on Bond Issuance.

14. Adjournment.

After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: Toby Hermesmeyer, Treasurer/Asst. Secretary

Second: David Moore, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, July 16, 2019



Debra Caskey, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-C

(DISTRICT SEAL)