

**REGULAR SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD MEETING MINUTES
November 20, 2019**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Steven Minear, Vice President	Randal Winkler, Assistant Secretary
Susan Austin, Secretary	

Board Members Absent:

Seth Higgins, President	Jack Wrigley, Treasurer/Asst. Secy.
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Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison	Guy Harris, resident
Zeb Minear, resident	Gavin Luna, resident

2. Public Communications and Comments.

Mrs. Landiak opened the meeting for public communication and comments. Mrs. Brenda Martin spoke of a new school for 2021. After no further comments a motion was made to close the public comment section of the meeting.

Motion: Randal Winkler, Assistant Secretary

Second: Steven Minear, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Susan Austin, Secretary

Second: Steven Minear, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the September 19 and October 16, 2019 Board meetings.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review and approved Amended District Information Form and authorize filing thereof.

Mrs. Landiak reviewed the changes and asked for a motion to approve the Amended District Information Form. After n further comments a motion was made to approve the Amended Form.

Motion: Randal Winkler, Assistant Secretary

Second: Susan Austin, Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and approve changes to the Service Rate Order.

Mr. Brosseau reviewed the changes and asked the Board to approve the new Service Rate Order charges. After no further discussion the item was tabled.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. The item was tabled.

9. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau updated the Board on the progress of improvements. No action needed.

10. Review and consider items to add to the next Board agenda.

Annexation Process and Presentation from Drew with Green Meadows

11. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.


Motion: Susan Austin, Secretary

Second: Randal Winkler, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, January 22, 2020





Susan Austin, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E