

REGULAR SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD MEETING MINUTES
January 22, 2020

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Seth Higgins, President	Jack Wrigley, Treasurer/Asst. Secy.
Susan Austin, Secretary	Randal Winkler, Assistant Secretary

Board Members Absent:

Steven Minear, Vice President

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration <input type="checkbox"/>
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Joseph Ellis, Audit Senior, McCall Gibson	

Others in Attendance:

Drew Walker, guest	Jeff Thimesch, resident
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2. Agenda Item #7. Acknowledge receipt of and review and approve audit for fiscal year ended 09/30/19 and authorize all necessary filings.

Mr. Ellis asked for a motion to approve the audit for fiscal year ended 09/30/2019 and authorize all necessary filings. After no further comments a motion was made to approve the item.

Motion: Randal Winkler, Assistant Secretary

Second: Seth Higgins, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

it was noted that Mr. Joseph Ellis left the meeting.

3. Agenda Item #2. Public Communications and Comments.

no action needed

4. Agenda Item #3. Opening Remarks. A. Staff - None. B. Presentations - Mr. Walker spoke of Green Meadows.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

5. Agenda Item #4. Adopt Minutes of the November 20, 2019 Board meeting.

6. Agenda Item #5. Approval of the General Manager’s report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security

7. Agenda Item #6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Consideration and approval of Order Adopting an Amended Investment Policy and Appointment of Investment Officer to change title of investment officer to CFO.

Mrs. Landiak review, consider and approve the Order Adopting an Amended Investment Policy and Appointment of Investment Officer to change title to CFO. Afther no further comments a motion was made to approve the item.

Motion: Seth Higgins, President
Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Consider and adopt Order Designating Offices Outside the District and authorize notice thereof.

Mrs. Landiak review and consider the Order Designating Offices Outside the District and authorize notice thereof Afther no further discussion the item was tabled.

Motion: Seth Higgins, President
Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Consider an action on reset of Regular Meeting dates as to time, day and location.

Mrs. Landiak review and consider on reset the regular meeting dates, as on time, day and location. This item was tabled.

Motion:
Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. The item was tabled.

11. Consider and approve form of Joint Elections Agreement and Contract for Election Services for the May 2, 2020 uniform election between the Denton County Elections Administrator and Participating Political Subdivisions and

Mrs. Landiak asked for a motion to approve the Joint Election Agreement and Contract for Election Services for May 2,2020. After no further comments, a mition was made to approve the election.

Motion: Seth Higgins, President
Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Consider and adopt Order Calling Directors Election.

Mrs. Landiak review, consider and adopt Order Calling Directors Election. Afther no further comments, a motion was made to approve the item.

Motion: Randal Winkler, Assistant Secretary
Second: Seth Higgins, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

13. Review and approve changes to the Service Rate Order.

Mrs. Landiak review and consider the changes to the Service Rate Order. After no further comments a motion was made to approve the item.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

It was noted that Director Winkler left the meeting at this time.

14. Review and consider approval of repayment for Excess Capacity in the Lift Station.

Mr. Brosseau review and consider approval of repayment for Excess Capacity in the Lift Station. After no further comments a motion was made to approve the item.

Motion: Jack Wrigley, Treasurer/Asst. Secy.

Second: Susan Austin, Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

15. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau gave an update on the Capital Improvement of \$76,074 for the entry at Windhaven. After no further discussion a motion was made to approve the item.

Motion: Susan Austin, Secretary

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

16. Review and consider items to add to the next Board agenda.

Management Regulation.

17. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

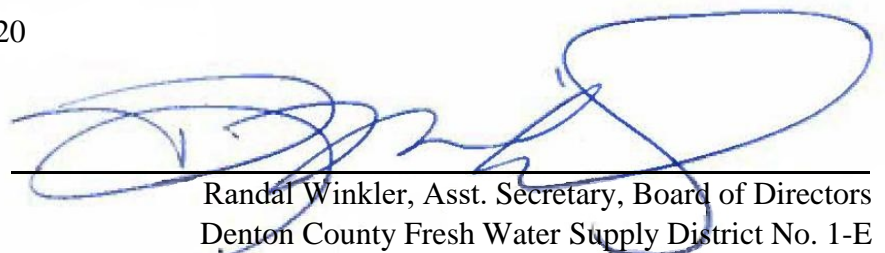
Motion: Jack Wrigley, Treasurer/Asst. Secy.

Second: Seth Higgins, President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, March 25, 2020




Randal Winkler, Asst. Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E