

SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-A
BOARD MEETING MINUTES
April 22, 2020

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-A convened, with attorney Ross Martin pursuant to an Order from the Governor suspending certain requirements of the Texas Open Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-A (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda

Board Members in Attendance:

Gaylord S. O’Con, President	Scott Beard, Secretary/Treasurer
John Phillip Brosseau, Vice President	Jack Carlile, Assistant Secretary
Kevin Egan, Assistant Secretary	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdart, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public communications and comments.

Mr. Martin opened the meeting for public communication and comment. However, no one present cared to make any comments, so a motion was made to close the public comments section of the meeting.

Motion: Scott Beard, Secretary/Treasurer

Second: Kevin Egan, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager’s Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Scott Beard, Secretary/Treasurer

Second: Gaylord S. O’Con, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the March 17, 2020 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to the Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Reports for all applicable Districts; Monthly Water and Sewer Reports for DCFWSD No. 1-A through DCFWSD No. 1-H; Monthly Construction Activity Reports; Ongoing Task List Items; and Security Report.
6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within and for DCFWSD No. 1-C through 1-H.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Discussion regarding memorandum to Board in regards to possible annexation by City of Lewisville by SPA amendment or election.

After review, no action was needed.

8. Discuss the requirements under HB 3834 as relate to necessary Cybersecurity Training for certain employees and Board members and deadline for completing such training.

After review and discussion no action was needed.

9. Review and approve updated Water Conservation and Drought Contingency Plan and take any and all action as may be necessary.

Mr. Brosseau reviewed updates to the Water Conservation and Drought Contingency Plan and, after no further discussion, a motion was made to approve the item.

Motion: Scott Beard, Secretary/Treasurer

Second: Jack Carlile, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review matters relating to pending or threatened litigation or employment matters and, if deemed necessary, adjourn to Executive Session to discuss same and consult with attorneys on such matters.

No action needed.

11. Reopen meeting, if necessary, and take any required formal action in connection with such litigation.

No action needed.

12. Review and consider items to add to the next Board agenda.

No action needed.

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Kevin Egan, Assistant Secretary

Second: Jack Carlile, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Tuesday, May 19, 2020



//Scott Beard//

Scott Beard, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-A