

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C  
BOARD MEETING MINUTES  
May 19, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-C (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda

Board Members in Attendance:

Toby Hermesmeier, President	Preston D. Freeman, Vice President
Debra D. Caskey, Secretary/Treasure	Albert Hodges, Assistant Secretary
David Moore, Assistant Secretary	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public communications and comments.

Mr. Martin opened the meeting for public communications and comments, however no one presenet cared to make any comments so a motion was made to close the public comment section of the meeting.

Motion: Preston D. Freeman, Vice President

Second: Debra D. Caskey, Secretary/Treasure

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Albert Hodges, Assistant Secretary

Second: David Moore, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Approve Minutes of the April 22, 2020 Board meeting.

5. Approval of the General Manager’s report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Consider and approve Supplemental Agreement with Raymond James & Associates Inc., relating to existing Municipal Advisor Agreement entered into as of April 16, 2019.

Mr. Martin reviewed the item and asked the Board to approve the Supplemental Agreement with Raymong James & Associates, relating to the existing Municipal Advisor Agreement entered into on April 16,2019. After no further comments a motion was made to approve the item.

Motion: Preston D. Freeman, Vice President

Second: Debra D. Caskey, Secretary/Treasure

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review Summary of Costs with regard to proposed Series 2020 Unlimited Tax Utility Bonds and, if timely, consider and adopt Order Authorizing Application for Approval of Project and First Bond Issue by the Texas Commission on Environmental Quality and Requesting Waivers and take all necessary actions in connection with the filing, submission and processing of such bond application.

Mr. Martin reviewed a summary of costs with regard to the proposed Series 2020 Unlimited Tax Utility Bonds, for approval of project and First Bond Issue byt the Texas Commission on Environmental Quality. After no further comments a motion was made to approve the item.

Motion: Albert Hodges, Assistant Secretary

Second: David Moore, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review Capital Improvements and take any and all action needed.

No action needed.

10. Review and consider items to add to the next Board agenda.

Tax exemptions.

11. Adjournment.

After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: Debra D. Caskey, Secretary/Treasure

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, June 16, 2020



//Debra Caskey//

Debra Caskey, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-C