

SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-D
BOARD MEETING MINUTES
April 22, 2020

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-D convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-D (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda

Board Members in Attendance:

William "Bill" Lux, President	Chris Crawford, Assistant Secretary
Ray Martin, Vice President	Katherine Griffith, Assistant Secretary
Dan Smith, Secretary/Treasurer	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public communications and comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. However, no one present cared to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: Ray Martin, Vice President

Second: Chris Crawford, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations -None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a

Motion: Chris Crawford, Assistant Secretary

Second: Ray Martin, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the March 17, 2020 Board meeting.

5. Approval of the General Manager’s report with regard, but not limited to; Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Discussion regarding memorandum to Board in regards to possible annexation by City of Lewisville by SPA amendment or election.

After review and discussion, no action was needed.

8. Discuss requirements under HB 3834 as relate to necessary Cybersecurity Training for Board members and deadline for completing such training.

After review and discussion, no action was needed.

9. Review Capital Improvements and take any and all action necessary.

After review and discussion, no action was needed.

10. Review and consider items to add to the next Board agenda.

Tax Revenue

11 Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Ray Martin, Vice President

Second: Dan Smith, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Tuesday, May 19, 2020



//Dan Smith//

Dan Smith, Secretary/Treasurer
Denton County Fresh Water Supply District No. 1-D