

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD MEETING MINUTES
May 20, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-E (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Seth Higgins, President	Jack Wrigley, Treasurer/Asst. Secy.
Steven Minear, Vice President	Randal Winkler, Assistant Secretary
Susan Austin, Secretary	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison	Dave Griffith, resident
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2. Public Communications and Comments.

Mrs. Landiak opened the meeting for public communication and comments. However, no one present cared to make any comments so a motion was made to close the public comment section of the meeting.

Motion: Steven Minear, Vice President

Second: Randal Winkler, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - Brenda Martin gave un update on parks

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Steven Minear, Vice President

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the April 22, 2020 Board meeting.

5. Approval of the General Manager’s report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review Capital Improvements and take any and all action necessary.
After review and discussion, no action was needed.

8. Review and consider items to add to the next Board agenda.
Tax exemptions.

9. Adjournment.
After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Susan Austin, Secretary

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, June 17, 2020



//Susan Austin//

Susan Austin, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E