

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H
BOARD MEETING MINUTES
May 20, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-H convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-H (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Ralph Hunter, President	Michael A. Clark, Assistant Secretary
Patti Brown, Vice President	John Lessner, Assistant Secretary
Corwin Snow, Secretary/Treasurer	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Kimberly Studdard, Legal Asst.

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public communications and comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. However, no one present cared to make any comments, so a motion was made to close the public comments section of the meeting.

Motion: Ralph Hunter, President

Second: Patti Brown, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a

Motion: Ralph Hunter, President

Second: Corwin Snow, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the April 22, 2020 meeting;

5. Approval of the General Manager's report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; and Monthly Construction Activity Reports; Ongoing Task List Items, if applicable and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Ratify and adopt Minutes of the January 21, 2020 & March 24, 2020 Board meetings that were posted on the agendas in error as January 21, 2019 & March 17, 2020, respectively.

Mrs. Landiak asked the board to ratify the approval on January 21, 2019 and March 17, 2020 Minutes as they were wrong on the agenda. After no further comments, a motion was made to approve the item.

Motion: John Lessner, Assistant Secretary

Second: Corwin Snow, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review Capital Improvements and take any and all action needed.

Mr. Brosseau updated the Board on capital improvements. No action was needed.

9. Review and consider items to add to the next Board agenda.

Tax exemptions.

10. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Ralph Hunter, President

Second: Corwin Snow, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Wednesday, June 17, 2020



//Corwin Snow//

Corwin Snow, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-H