

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F**  
**BOARD MEETING MINUTES**  
**June 17, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Audrey Wiseman, Vice President	Katrina W English, Assistant Secretary
Tanya Carlis, Assistant Secretary	

Board Members Absent:

Jose Antonio "Tony" Muñoz, President	Soham "Reddy" Mannem, Secretary/Treasurer
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Staff & Advisors in Attendance:

Kristina Clark, Director of Administration □	Robert Flint, Chief Financial Officer
Sarah Landiak, Attorney, Winstead PC	Kimberly Studdard, Legal Asst.

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public Communications and Comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. No one present cared to make a comment so a motion was made to close the public comment section of the meeting.

Motion: Katrina W English, Assistant Secretary

Second: Audrey Wiseman, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Tanya Carlis, Assistant Secretary

Second: Katrina W English, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the May 20, 2020 meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and consider homestead exemption options and, if applicable, approve the Order Approving Residential Homestead Exemptions.

After review and discussion, no changes were made to the existing exemption, so no action was needed.

8. Review and approve the 2020 Interlocal Agreement for Property Tax Collections with Denton County, Texas and authorize such to be executed by the General Manager.

Mrs. Landiak asked the Board to review and approve the 2020 Interlocal Agreement for Property Tax Collection with Denton County and after no further comments a motion was made to approve the item.

Motion: Audrey Wiseman, Vice President

Second: Tanya Carlis, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Confirm receipt of House Bill 3834 required Cyber Security Training for individual elected officials and take any action necessary, including, but not limited to certifying such with the Texas Department of Information Resources. After review and discussion, no action was needed.

10. Review Capital Improvements and take any and all action necessary.

The Board asked when the Digital speed sign on Highwood St would be installed and was referred to Mr. Brosseau, who was not in attendance. No action was needed.

11. Review and consider items to add to the next Board agenda.

After review and discussion, no action was needed.

12. Adjournment.

After all business was conducted and there were no further comments a motion was made to adjourn the meeting.

Motion: Audrey Wiseman, Vice President

Second: Katrina W English, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Wednesday, July 22, 2020



/s/ Soham Mannem, Secretary/Treasurer  
Soham "Reddy" Mannem, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-F