

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-D  
BOARD MEETING MINUTES  
July 21, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-D convened, with attorney Ross Martin Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-D ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda

Board Members in Attendance:

William "Bill" Lux, President	Chris Crawford, Assistant Secretary
Ray Martin, Vice President	Katherine Griffith, Assistant Secretary
Dan Smith, Secretary/Treasurer	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison	Tom Roch, resident
Joy Landry, resident	Mike Coch, resident
Gary & Marty Vannorsdel, resident	Mark Kelly, resident
Khama, resident	Qing, resident

2. Public communications and comments.

Mr. Martin opened the meeting for Public Communications and Comment. Residents via conference call - Mr. Roch and Mrs. Landry gave a presentation on slope failure. After no further comments a motion was made to close the public comment section of the meeting.

Motion: William "Bill" Lux, President

Second: Chris Crawford, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations -None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Chris Crawford, Assistant Secretary

Second: William "Bill" Lux, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the June 16, 2020 meeting.

5. Approval of the General Manager's report with regard, but not limited to; Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and accept preliminary FY 2020-2021 Facility Operations and Maintenance Budget.

Mr. Brosseau reviewed the preliminary FY 2020/21 FOMB and after no further questions or comments a motion was made to accept the item.

Motion: Ray Martin, Vice President

Second: William "Bill" Lux, President

The votes were: 5 Yes, with 0 No, and 1 Abstained. The Motion passed.

8. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau spoke of slope repair and the efforts made to plan to secure slope, noting that a bid of \$399,000.00 was the fairest bid to fix the slope. No action was needed.

9. Review and consider items to add to the next Board agenda.

Taxes, Slope Repair, FOMB

10. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: William "Bill" Lux, President

Second: Ray Martin, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Tuesday, August 25, 2020



/s/ Dan Smith, Secretary

Dan Smith, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-D