

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD MEETING MINUTES
July 21, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-E ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Seth Higgins, President	Jack Wrigley, Treasurer/Asst. Secy.
Steven Minear, Vice President	Randal Winkler, Assistant Secretary
Susan Austin, Secretary	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

Mrs. Landiak gave oath to Director Winkler and Director Minear

2. Public Communications and Comments.

Mrs. Landiak opened the meeting for public communication and comments, however no one present cared to comment. After no further discussion a motion was made to close the public comment section of the meeting.

Motion: Seth Higgins, President
Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Randal Winkler, Assistant Secretary
Second: Steven Minear, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the June 17, 2020 meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security Report.
6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review and accept preliminary FY 2020-2021 Facility Operations and Maintenance Budget.
Mr. Brosseau reviewed the preliminary FY 2020/21 FOMB and asked the Board to accept it. After no further discussion a motion was made to accept the item.

Motion: Seth Higgins, President
Second: Randal Winkler, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Update on potential tax rate and annexation information.
Mr. Brosseau updated the Board on the tax rate and annexation. No action was taken.

9. Review Capital Improvements and take any and all action necessary.
Mr. Brosseau spoke of Capital Improvements and after a discussion on removing \$70,000 from the Capital Improvement Budget the item was tabled.

10. Review and consider items to add to the next Board agenda.
Taxes, FOMB, Alternarives to Annexation, Cash Balance History.

11. Adjournment.
After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Randal Winkler, Assistant Secretary
Second: Seth Higgins, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, August 26, 2020



/s/ Susan Austin, Secretary

Susan Austin, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E