

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F
BOARD MEETING MINUTES
July 22, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Jose Antonio "Tony" Muñoz, President	Katrina W English, Assistant Secretary
Soham "Reddy" Mannem, Secretary/Treasurer	Tanya Carlis, Assistant Secretary

Board Members Absent:

Audrey Wiseman, Vice President

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison	Melanie, resident
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2. Public Communications and Comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. No one present cared to make a comment so a motion was made to close the public comment section of the meeting.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Tanya Carlis, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the April 22 and June 17, 2020 meetings.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Confirm receipt of Certificate of Withdrawal of Candidate from proposed November 3, 2020 Directors Election and consider and adopt an Order Declaring Candidates Elected (due to no contest with Nov. 3, 2020 term effective date) and Canceling Election.

Mrs. Landiak review the receipt of Certificate of Withdrawal of Candidate and Canceling Election with a proposed and due date of Nov. 3, 2020. After no further comments, a motion was made to approve the item.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Consider and adopt Order Appointing Director (to the remaining term between the meeting date and Nov. 3) and confirm receipt of Statement of Officer Form and Oath of Office.

Mrs. Landiak ask the Board to consider and adopt Order Appointing Director and confirm receipt of Statement of Officer Form. After no further comments a motion was made to approve the item.

Motion: Tanya Carlis, Assistant Secretary

Second: Jose Antonio "Tony" Muñoz, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Assign office position to newly appointed director or approve any other changes to slate of officers as may be

Mrs. Landiak read the appointed directors; President - Tony Muñoz, Vice-President - Audrey Wiseman, Vice President - Soham Mannan, Secretary/Treasurer - Katrina English, Assist. Sec. - Tonya Carlis, Asst. Sec. After no further comments a motion was made to approve the slate.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review and accept preliminary FY 2020-2021 Facility Operations and Maintenance Budget.

Mr. Brosseau asked the Board to review and accept the preliminary FY 2020-2021 FOMB. After all questions and with no further comments a motion was made to accept the item.

Motion: Katrina W English, Assistant Secretary

Second: Jose Antonio "Tony" Muñoz, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion failed.

11. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau reviewed the Capital Improvements and asked the Board to send their support of a cricket field to the CHMA. After no further comments a motion was made to approve sending support for the field to the CHMA.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Review and consider items to add to the next Board agenda.

Taxes, Final BOMB, Oath of Officers

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Wednesday, August 26, 2020



/s/ Soham Mannem, Secretary/Treasurer

Soham "Reddy" Mannem, Secretary/Treasurer, Board of Directors
Denton County Fresh Water Supply District No. 1-F