

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E**  
**BOARD MEETING MINUTES**

March 1, 2017

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sara Landiak presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

**Board Members in Attendance:**

Seth Higgins, President

Randal Winkler, Assistant Secretary

Steven Minear, Vice President

**Board Members Absent:**

Caleb "Adam" Oliver, Treasurer/Asst. Secy.

Roshni Ramanujam, Secretary

**Staff & Advisors in Attendance:**

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Sara Landiak, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

Joseph Ellis, Audit Senior, McCall

**Others in Attendance:**

Dave Griffith, resident

Ram Shahani, resident

2. Public Communications and Comments.

Mrs. Landiak open the meeting for public communication and comment. However, no one from the public cared to comment, so a motion was made to close the public comment section of the meeting

Motion: Randal Winkler, Assistant Secretary

Second: Seth Higgins, President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion, a motion was made to approve the consent agenda.

Motion: Seth Higgins, President

Second: Steven Minear, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the January 19, 2017 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to; Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, award recommendations, bid solicitations, and/or proposals for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Accept receipt of and review draft audit for fiscal year 2015/16 and if applicable authorize all necessary filings, Mrs. Landiak reviewed the draft audit for fiscal year 2015/2016 of the agenda item and after no further discussion a motion was made to approve the item.

Motion: Randal Winkler, Assistant Secretary

Second: Seth Higgins, President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Consider and approve Resolution Acknowledging Review of Investment Policy and Investment Strategies Mrs. Landiak reviewed the agenda item. A motion was made to approve the item.

Motion: Seth Higgins, President

Second: Steven Minear, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review and consider items to add to the next Board agenda.  
Next Board Meeting on March 23, will be held at 5:00pm

10. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Thursday, March 23, 2017

(DISTRICT SEAL)

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Roshni Ramanujam, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-E