

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H  
BOARD MEETING MINUTES  
September 23, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-H convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-H ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Ralph Hunter, President	Michael A. Clark, Assistant Secretary
Patti Brown, Vice President	John Lessner, Assistant Secretary
Corwin Snow, Secretary/Treasurer	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration <input type="checkbox"/>
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

2. item # 3 Conduct Public Hearing on Tax Rate;

Mrs. Landiak asked for a motion to open the meeting for Public Hearing on Tax Rate.

Motion: Patti Brown, Vice President

Second: Corwin Snow, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Mrs. Landiak asked for a motion to close the meeting for Public Hearing on Tax Rate after no comments.

Motion: Corwin Snow, Secretary/Treasurer

Second: Patti Brown, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. item # 2 Consider and approve Order Appointing Director, confirm execution of Statement of Officer form and administer Oath of Office;

Mrs. Landiak asked the Board to consider and approve Order Appointing Director, confirm the Statement of Officer form and administer Oath of Office. After no further comments a motion was made to approve the items.

Motion: John Lessner, Assistant Secretary

Second: Patti Brown, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Public communications and comments.

No action needed.

5. Opening Remarks. A. Staff - None B. Presentations - None.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Ralph Hunter, President

Second: Patti Brown, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

6. Approve Minutes of the August 26, 2020 meeting.

7. Approval of the General Manager's report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; and Monthly Construction Activity Reports; Ongoing Task List Items, if applicable and Security Report.

8. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

9. Discuss and approve Order Setting Tax Rates for 2020, including Resolution Adopting Contract Tax Budget, and take any and all action necessary thereto.

Mrs. Landiak asked the Board to maintain the \$1.00 Tax Rate for their District. After no further comments a motion made to approve the item.

Motion: Ralph Hunter, President

Second: Corwin Snow, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review Capital Improvements and take any and all action needed.

Mr. Brosseau updated the Board on capital improvements. No action was needed.

11. Review and consider items to add to the next Board agenda.

No action needed

12. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Patti Brown, Vice President

Second: John Lessner, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Monday, November 23, 2020



/s/ Corwin Snow, Secretary/Treasurer  
Corwin Snow, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-H