

MINUTES
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E
BOARD OF DIRECTORS MEETING

February 21, 2014

REGULAR SESSION BOARD MEETING

1. Call to Order:

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Ross Martin presiding, at 2540 King Arthur Blvd., Suite 220, Lewisville, Texas 75056. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Seth Higgins, Vice President

Adam Oliver, Assistant Secretary

Roshni Ramanujam, Secretary

Board Members Absent:

Doug Sumurdy, President

Vance Timm, Treasurer/Assistant Secretary

Staff & Advisors in Attendance:

Phil Brosseau, Interim General Manager

Ross Martin, Attorney, Kelly Hart & Hallman LLP

Kristina Clark, Admin.

Heather Standerfer, Admin.

Others in Attendance:

Lisa Bloomfield, DCFWSD 1-B Bookkeeper

2. Public Communications and Comments:

Mr. Martin opened the meeting for public communication and comment. However, since no members of the public were present to comment, Director Higgins made a motion to close the public comments section of the meeting. Such motion was seconded by Director Ramanujam. The votes were 3 Yes, with 0 No. Motion carried

3. Opening Remarks:

A. Staff Remarks:

Mr. Brosseau presented the monthly reports and updated the Board as to events within Castle Hills. The Board discussed the General Manager search and requested increased emails in the future regarding important personnel events within the Districts.

B. Presentations:

None.

CONSENT AGENDA

Mr. Martin then moved on to the Consent Agenda. After full discussion and review, Director Higgins made a motion to approve the Consent. Such motion was seconded by Director Ramanujam. The votes were 3 Yes, with 0 No. Motion carried. Draft copies of which are included in the Board packet and collectively attached hereto as **EXHIBIT "A"**. The items considered were:

4. Adopt Minutes of the October 17, 2013 Board meeting. Excluded.

5. Approval of the entire General Manager's report including, but not limited to the Monthly Construction Activity Reports, Monthly Water and Sewer Reports, Monthly Tax Collection Report, Monthly Unaudited Financial Reports and, if applicable, the Quarterly Investment Report.
6. Approval of the progress regarding the agenda topic list.
7. Approval of Construction Award Recommendations, Construction Pay Applications, Project Payment Requisitions, and Change Orders, if applicable.

ITEMS FOR INDIVIDUAL CONSIDERATION

8. Accept receipt of audit for fiscal year 2012/13 approval of same and authorize all necessary filings, if applicable.

After review of the initial draft of the audit, Director Ramanujam motioned to accept receipt of initial draft of the District's audited financial statements for fiscal year 2012/13. Such motion was seconded by Director Higgins. The votes were 3 Yes, with 0 No. Motion carried. Mr. Martin noted that comments on such draft should be directed to Mr. Brosseau within the next two weeks and the final version of the audited financial statements will be considered at the Board's March meeting.

9. Consider and approve a form of the Joint Election Agreement and Contract for Elections Services with the Denton County Elections Administrator and authorize the General Manager to execute such final Agreement.

Director Ramanujam motioned to consider and approve the Joint Election Agreement and Contract for Elections Services with the Denton County Elections Administrator and authorize the General Manager to execute such final Agreement, if a contested director election is required. Such motion was seconded by Director Oliver. The votes were 3 Yes, with 0 No. Motion carried.

10. Consider and adopt an Order Calling Directors Election and authorize posting of election related items, as applicable.

Director Ramanujam made a motion to adopt an Order Calling Directors Election and authorize posting of election related items, as applicable. Such motion was seconded by Director Oliver. The votes were 3 Yes, with 0 No. Motion carried.

11. Review and consider items to add to the next Board agenda.
 - 1) Review and accept final audits;
 - 2) Further election matters, including cancelation of Director Elections, if no applications are received; and
 - 3) Change Regular Board Meeting location and day.

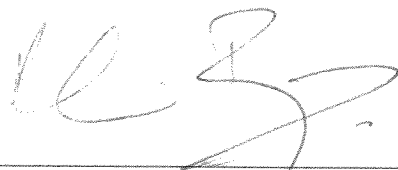
12. Adjournment.

Director Ramanujam motioned to adjourn the meeting. Such motion was seconded by Director Oliver. The votes were 3 Yes, with 0 No. The meeting was adjourned.

Approved and adopted this 21st day of March, 2014.



(DISTRICT SEAL)



Roshni Ramanujam, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-E