

MINUTES  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C  
BOARD OF DIRECTORS MEETING

November 18, 2014

REGULAR SESSION BOARD MEETING

1. Call to Order:

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

David Moore, President

Robert L. Brown, Assistant Secretary

Preston D. Freeman, Vice President

Debra D. Caskey, Secretary/Treasurer

Board Members Absent:

Lori Holstrom, Assistant Treasurer

Staff & Advisors in Attendance:

J. Philip Brosseau, General Manager

Ross Martin, Kelly Hart & Hallman LLP

Kristina Clark, Admin.

Others in Attendance:

None

2. Public Communications and Comments:

Mr. Martin opened the meeting for public communication and comment. Director Moore motioned to close the Public Communications and Comments section of the meeting. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried.

3. Opening Remarks:

A. General Manager Remarks:

None.

B. Presentations:

None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. After complete discussion and review, Director Freeman made a motion to approve the Consent Agenda. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried. Draft copies of which are collectively included in the Board packet and attached hereto as **EXHIBIT "A"**. The items considered were:

4. Approval of the Minutes of August 19 and September 16, 2014 Board meetings.

5. Approval of the entire General Manager's report including, but not limited to, the Monthly Construction Activity Reports, the Monthly Water and Sewer Reports, the Monthly DCAD Tax Collection Report, the Monthly Unaudited Financial Reports, the progress regarding the agenda topic list and if applicable, the Quarterly Investment Report.
6. Approval of Construction Award Recommendations, Construction Pay Applications, Project Payment Requisitions, Change Orders, and if applicable, bid solicitation for construction projects.

### **ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and approve engagement letter for audit of financial records for fiscal year ended September 30, 2014;

After discussion and review, Director Brown made a motion to approve the engagement letter for audit of financial records for fiscal year ended September 30, 2014. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried

8. Discuss and approve Amended Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees, and adopting Certain General Policies with Respect to the Districts Water, Wastewater, and Drainage Systems.

Director Brown made a motion to approve the Amended Order Establishing District Facility Charges, Water and Wastewater Service Rates, Tap Fees, Solid Waste and Recycling Fees, and adopting Certain General Policies with Respect to the Districts Water, Wastewater, and Drainage Systems as presented. Such motion was seconded by Director Moore. The votes were 4 Yes, with 0 No. Motion carried.

9. Discuss and approve Order Adopting an Amended Investment Policy effective December 1, 2014.

After discussion and review, Director Caskey motioned to approve an Order Adopting an Amended Investment Policy effective December 1, 2014. Such motion was seconded by Director Freeman. The votes were 4 Yes, with 0 No. Motion carried.

10. Discuss and review options for additional police patrol with public or private entities, including additional services from the City of Lewisville or supplemental service from IronGuard.

Mr. Brosseau updated the Board with the available options for expanded police service from the City of Lewisville and noted that he expected a final service plan by the beginning of the year. No action was necessary.

11. Discuss and approve an Amended District Information Form.

After discussion and review, Director Caskey motioned to approve an Amended District Information Form. Such motion was seconded by Director Brown. The votes were 4 Yes, with 0 No. Motion carried.

12. Discuss and adopt a Resolution Adopting Amended Contract Tax Budget for fiscal year 2014/15.

After discussion and review, Director Moore made a motion to approve a Resolution Adopting Amended Contract Tax Budget for fiscal year 2014/15. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried.

13. Review and approval of bid tabulation and recommendation of the District's Castle Hills Golf Villas Phase

III (Excavation, Grading & Retaining Walls) Construction Project, award contract and authorize the General Manager to execute contract for the Excavation, Grading & Retaining Walls associated with the proposed Castle Hills Golf Villas Phase III project to the District Engineer's recommended low bidder.

Director Moore made a motion to approve the bid tabulation and recommendation of the District's Castle Hills Golf Villas Phase III (Excavation, Grading & Retaining Walls) Construction Project. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried.

Director Moore further motioned to authorize the General Manager to award the contract for the Excavation, Grading & Retaining Walls associated with the proposed Castle Hills Golf Villas Phase III project to the District Engineer's recommended low bidder. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried.

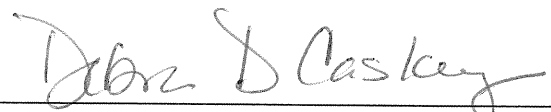
14. Review and consider items to add to the next Board agenda:

None.

15. Adjournment.

Director Freeman motioned to adjourn the meeting. Such motion was seconded by Director Caskey. The votes were 4 Yes, with 0 No. Motion carried. The meeting was adjourned.

Approved and adopted this 21st day of April 2015.



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Debra Caskey, Secretary, Board of Directors  
Denton County Fresh Water Supply District 1-C

(DISTRICT SEAL)