

REGULAR SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F
BOARD MEETING MINUTES

July 26, 2017

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Matthew Taylor, President

Colleen M. Marchetti, Secretary

Audrey Wiseman, Vice President

Cheryl Mabery, Treasurer/Asst. Secretary

Jose Antonio Muñoz, Assistant Secretary

Board Members Absent:

None

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Ross Martin, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

Others in Attendance:

2. Agenda item # 12. Review and adopt Order Approving Amended and Restated 2016 Joint Utility Contract between the City of Lewisville, Denton County Fresh Water Supply District Nos. 1-A and 1-F.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made adopt the item.

Motion: Colleen M. Marchetti, Secretary

Second: Cheryl Mabery, Treasurer/Asst. Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Agenda item # 13. Review and approve Order Approving Preliminary Official Statement, Bond Purchase Agreement and Bond Ordinance of City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Refunding Bonds, Series 2017 (Lewisville Castle Hills Public Improvement District No. 4 Project).

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the items.

Motion: Colleen M. Marchetti, Secretary

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Agenda item # 2. Public Communications and Comments.

Mr. Martin opened the meeting for Public Communications and Comment. However, no one was present to any comments, so a motion was made to close the public comment section of the meeting.

Motion: Colleen M. Marchetti, Secretary

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

5. Agenda item # 3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda. Drafts items are collectively included in the Board packet and attach hereto as EXHIBIT "A".

Motion: Colleen M. Marchetti, Secretary

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

6. Agenda item # 4. Adopt Minutes of the June 21 and 28, 2017 Board meeting.

7. Agenda item # 5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

8. Agenda item # 6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, award recommendations, bid solicitations, and/or proposals for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

9. Agenda item # 7. Review proposed preliminary Facilities Operations and Maintenance Budget for upcoming fiscal year 2017/18, discuss proposed Service Rate Order amendments and review of upcoming fiscal year debt service requirements as relates to budgeting.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to accept the item.

Motion: Jose Antonio Muñoz, Assistant Secretary

Second: Colleen M. Marchetti, Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Agenda item # 8. Review Service Rate Order and consider changes as it relates to budgeting, and take any and all necessary action.

Mr. Martin reviewed the agenda item and a motion was made to set the residential base Sewer Rate to \$10.70.

Motion: Colleen M. Marchetti, Secretary

Second: Cheryl Mabery, Treasurer/Asst. Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Agenda item # 9. Review District Rules and Regulations and consider changes, and take any and all necessary action.

Mr. Martin reviewed the agenda item and after no further discussion no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. The item was tabled.

12. Agenda item # 10. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice.

Mr. Martin reviewed the agenda item and after no further discussion no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. The item was tabled.

13. Agenda item # 11. Confirm details for proposed August 23, and September 20, Board 2017 meetings/hearings, take further action related to such matters, and confirm tentative quorum for same.

14. Approve and authorize the execution of any necessary certifications and any and all closing related documents in connection with the issuance of the above - referenced series of utility and road bonds.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made to approve the item.

Motion: Colleen M. Marchetti, Secretary

Second: Jose Antonio Muñoz, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

15. Review the Excess Capacity Agreement with regard to the Lift Station; Post 2017 Bonds.

Mr. Martin reviewed the agenda item and after no further discussion no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. The item was tabled.

16. Review street lights for Phase 8B and sidewalk on Old Denton Road and take necessary action, if any.

Mr. Brosseau reviewed the agenda item and after no further discussion no action was needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

17. Review costs regarding Board meetings.

Mr. Brosseau gave detailed meeting costs and the cost for the hotel proved to be far less than other locations.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

18. Review and consider items to add to the next Board agenda.

Final FOMB, Taxes, Rates, Rules and regulations, Lift Stations, Contract Tax

19. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Jose Antonio Muñoz, Assistant Secretary

Second: Colleen M. Marchetti, Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted: Wednesday, August 23, 2017



Colleen M. Marchetti, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-F

(DISTRICT SEAL)