

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-G**  
**BOARD MEETING MINUTES**

November 21, 2017

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-G convened, with attorney Kristina Clark presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

**Board Members in Attendance:**

Mark Charles Crouch, President

Michael Raquet, Vice President

Melissa Brand-Vokey, Secretary

Carol Upchurch, Treasurer/Asst. Secretary

**Board Members Absent:**

Marcus O'Con, Assistant Secretary

**Staff & Advisors in Attendance:**

Kristina Clark, Director of Administration

Ross Martin, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

**Others in Attendance:**

2. Public Communications and Comments.

Ms. Clark open the meeting for public communications and comments. However, no one was present to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: Carol Upchurch, Treasurer/Asst. Secretary

Second: Michael Raquet, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks: A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Ms. Clark moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion, a motion was made to approve the consent agenda. Drafts items are collectively included in the Board packets.

Motion: Michael Raquet, Vice President

Second: Carol Upchurch, Treasurer/Asst. Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the September 20, 2017 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to; Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly; Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations and/or proposals, if applicable, for any projects within the District.

Mr. Martin entered the meeting

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and approve auditor proposal for an evergreen form of engagement to cover year ending September 30, 2017 as well as future audits.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made

Motion: Carol Upchurch, Treasurer/Asst. Secretary

Second: Melissa Brand-Vokey, Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and approve Order Approving Preliminary Limited Offering Memorandum, Bond Placement Agreement and Bond Ordinance of the City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Utility System Bonds, Series 2017 (Lewisville Castle Hills Public Improvement District No. 5 Project).

Mr. Martin reviewed the agenda item and after no further discussion a motion was made

Motion: Mark Charles Crouch, President

Second: Michael Raquet, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review and approve Order Approving Preliminary Limited Offering Memorandum, Bond Placement Agreement and Bond Ordinance of the City of Lewisville, Texas, Combination Contract Revenue and Special Assessment Road System Bonds, Series 2017 (Lewisville Castle Hills Public Improvement District No. 5 Project).

Mr. Martin reviewed the agenda item and after no further discussion a motion was made

Motion: Michael Raquet, Vice President

Second: Melissa Brand-Vokey, Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Approve and authorize the execution of any necessary certifications and any and all closing related documents in connection with the issuance of the above referenced series of utility and road bond.

Mr. Martin reviewed the agenda item and after no further discussion a motion was made

Motion: Melissa Brand-Vokey, Secretary

Second: Michael Raquet, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Consider and review entering into a Cost Share Agreement with DCFWSD 1-F with regard to parks, traffic control devices, street lighting, and other CHNE improvements and take any and all action necessary.

Mr. Martin reviewed the agenda item splitting cost of 50/50 (\$20,000 each District), no further discussion was made

Motion: Melissa Brand-Vokey, Secretary

Second: Michael Raquet, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Discuss and consider actions required to mark fire hydrant curbs with red traffic paint.

Mr. Martin reviewed the agenda item and after no further discussion the motion was table.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. The Motion was tabled.

13. Review and consider items to add to the next Board agenda.

14. Adjournment.

After all business was conducted and with no further comments a motion was made to adjourn the meeting.


Motion: Melissa Brand-Vokey, Secretary

Second: Carol Upchurch, Treasurer/Asst. Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted: Tuesday, December 26, 2017

(DISTRICT SEAL)

  
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ASST. ~~Melissa Brand-Vokey~~, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-G  
MARCUS O'CON