

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E  
BOARD MEETING MINUTES**

August 23, 2018

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Seth Higgins, President

Steven Minear, Vice President

Jack Wrigley, Treasurer/Asst. Secy.

Susan Austin, Secretary

Randal Winkler, Assistant Secretary

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Sarah Landiak, Attorney, Winstead PC

Kristina Clark, Director of Administration

Robert Flint, Chief Financial Officer

Others in Attendance:

Mike Anastassin, resident

2. Public Communications and Comments.

Mrs. Landiak opened the meeting for public communications and comments. Director Minear spoke of District 1B's W rate study and miscellaneous repairs throught the Districts. After no further discussion a motion was made to close the public comment section of the meeting. It was noted that Mr. Seth Higgins enter the meeting at this time.

Motion: Seth Higgins, President

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Randal Winkler, Assistant Secretary

Second: Seth Higgins, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the July 20, 2018 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice.

Mr. Brosseau reviewed the agenda item and a motion was made to publish the Notice of Tax Rate Hearing at \$0.68. Director Austin and Director Minear voted "No".

Motion: Jack Wrigley, Treasurer/Asst. Secy.

Second: Randal Winkler, Assistant Secretary

The votes were: 3 Yes, with 2 No, and 0 Abstained. The Motion passed.

8. Review final FY 2018/19 Facilities Operations & Maintenance Budget and take any action necessary.

Mr. Brosseau reviewed the agenda item, including the annual rate increase from CWD, and the final FY 2018/19 FOMB was accepted.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

It was noted that Director Wrigley left the meeting at this time.

9. Consider and approve changes to the regularly scheduled Board meeting location, time, and or day as needed.

Mrs. Landiak reviewed the agenda item and a motion was made to change the regular Board meeting schedule to the Thursday following the third Tuesday of the month and to keep the same time and location.

Motion: Seth Higgins, President

Second: Randal Winkler, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

It was noted that Mr. Seth Higgins left the meeting at this time.

10. Review and consider items to add to the next Board agenda.

Public Hearing on the Tax Rate, improvements (trees, parks, etc).

11. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Randal Winkler, Assistant Secretary

Second: Steven Minear, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Thursday, September 20, 2018

Susan Austin, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-E

(DISTRICT SEAL)