

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C**  
**BOARD MEETING MINUTES**

January 16, 2018

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

**Board Members in Attendance:**

David Moore, President

Debra D. Caskey, Secretary/Treasurer

Preston D. Freeman, Vice President

Julie Koustoubardis, Asst. Treas./Secy.

**Board Members Absent:**

Robert L. Brown, Assistant Secretary

**Staff & Advisors in Attendance:**

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Ross Martin, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

**Others in Attendance:**

None.

2. Public communications and comments.

Mr. Martin opened the meeting for public communications and comments, however no one was present to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: Debra D. Caskey, Secretary/Treasurer

Second: Julie Koustoubardis, Asst. Treas./Secy.

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion, a motion was made to approve the consent agenda.

Motion: Preston D. Freeman, Vice President

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the November 14, 2017 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Accept receipt of and review draft audit for fiscal year 2016/17 and if applicable authorize all necessary filings.

Mr. Martin reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Debra D. Caskey, Secretary/Treasurer

Second: Julie Koustoubardis, Asst. Treas./Secy.

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and approve Order Adopting an Amended Investment Policy.

Mr. Martin reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: David Moore, President

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Consider and approve form of Joint Elections Agreement and Contract for Election Services for the May 5, 2018 uniform election between the Denton County Elections Administrator and Participating Political Subdivisions and authorize execution.

Mr. Martin reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Julie Koustoubardis, Asst. Treas./Secy.

Second: Preston D. Freeman, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Consider and adopt Order Calling Directors Election.

Mr. Martin reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Preston D. Freeman, Vice President

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Consider and adopt Resolution Requesting Extension of Denton County Traffic Regulations, including form of Interlocal Agreement with Denton County, Texas for Traffic Regulation in Special District and authorize execution by the General Manager of said Resolution and Agreement.

Mr. Martin reviewed the agenda item and after no further comments a motion was made to approve the item.

Motion: Julie Koustoubardis, Asst. Treas./Secy.

Second: David Moore, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Discuss and approve Appendix to the Rate Order to include fees for the maintenance and/or replacement of trash and/or recycling carts.

Mr. Martin noted this was a policy change and after no further comments a motion was made to approve the item.

Motion: Preston D. Freeman, Vice President

Second: Julie Koustoubardis, Asst. Treas./Secy.

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

13. Review and consider items to add to the next Board agenda. N/A

14. Adjournment.

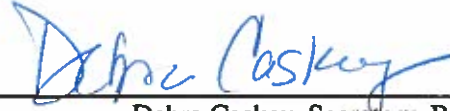
After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: Julie Koustoubardis, Asst. Treas./Secy.

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, February 20, 2018



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Debra Caskey, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-C

(DISTRICT SEAL)