

**REGULAR SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F
BOARD MEETING MINUTES
June 19, 2019**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Jose Antonio "Tony" Muñoz, President
Audrey Wiseman, Vice President

Katrina W English, Assistant Secretary
Tanya Carlis, Assistant Secretary

Board Members Absent:

Colleen M. Marchetti, Secretary/Treasurer

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager
Sarah Landiak, Attorney, Winstead PC

Kristina Clark, Director of Administration
Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public Communications and Comments.

Mrs. Landiak opened the meeting for Public Communication and Comment. However no one present cared to make any comments, so a motion was made to close the public comment section.

Motion: Audrey Wiseman, Vice President

Second: Katrina W English, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

It was noted that Director Muñoz entered the meeting at this time.

3. Opening Remarks. A. Staff - None. B. Presentations - Mrs Martin gave an annexation presentation.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Tanya Carlis, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the May 22, 2019 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review and approve mandated changes to the Rate of Order regarding residential permit fees per Texas House Bill 852.

Mrs. Landiak reviewed the mandated changes in residential permit fees and suggested that residential fees mirror the City of Lewisville's residential fees and after no further discussion a motion was made to approve changes to the Rate of Order.

Motion: Tanya Carlis, Assistant Secretary
Second: Jose Antonio "Tony" Muñoz, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review Texas Senate Bill 621 with regard to plumber licenses and registrations.

Mr. Brosseau reviewed the agenda item. No action was needed.

Motion:
Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

9. Review and approve the 2019 Interlocal Agreement for Property Tax Collections with Denton County, Texas and authorize such to be executed by the General Manager.

Mrs. Landiak reviewed the item and noted that the per statement fee didn't change and after no further discussion a motion was made to approve the item.

Motion: Jose Antonio "Tony" Muñoz, President
Second: Audrey Wiseman, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review and consider homestead exemption options and, if applicable, approve replacement Order Approving Residential Homestead Exemptions.

Mr. Flint reviewed the Homestead Exemption and a motion was made to approve a an over 65 exemption of \$60,000.00 so as to mirror the City of Lewisville.

Motion: Jose Antonio "Tony" Muñoz, President
Second: Audrey Wiseman, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Discuss and approve Director Pay Policy.

Mrs. Landiak reviewed the Director Pay Policy and after no further comment a motion was made to approve the item

Motion: Tanya Carlis, Assistant Secretary
Second: Jose Antonio "Tony" Muñoz, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Review Capital Improvements and take any and all action necessary. No action needed.

Mr. Brosseau updated the Board regarding capital improvements. No action was needed.

Motion:
Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

13. Review and consider items to add to the next Board agenda.
Taxes, Capital Improvement, Part two of Annexation Presentation.

14. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Tanya Carlis, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Friday, July 19, 2019



Colleen M. Marchetti, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-F

(DISTRICT SEAL)

DISTRICT 1-F CAP X

- WINDHAVEN UTILTIY BOX – LANDSCAPE – DONE
- WINDHAVEN SIDEWALK – SOUTH SIDE – DRAINAGE FROM RESIDENT’S BACK YARDS
- ESSEX –
 - BASKET BALL COURT ~~\$67K~~ ^{\$}100K
 - CRICKET FIELD
 - BENCHES
- NORTH EAST – SWING – ON HOLD PENDING ARC APPROVAL
- FIRE BREAKS – CONCRETE WALKS - DONE
- UMBERLAND PARK – REGRADE AND GRASS WITH 5 TREES - \$10K
- JOYOUS – BENCHES, ARBOR (HOLD PENDING ARC)
- SUPLIMENTARY SEWER LINE ARIES AVE. TO SERVE TRINSIC APTS.
- ARES FENCE LINE – REPLACE FENCE - (4,400 L.F.)
 - WOOD – 6” BOARD ON BOARD - \$220,000 PLUS STAIN- \$30,000.
 - STONE – INFINITY BID -\$974,885
 - STONE “B’ – BRAKING OUT FOOTER, STONE AND DEMO - ~~\$~~650,000.

7-17-19