

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-E**  
**BOARD MEETING MINUTES**  
**July 18, 2019**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-E convened, with attorney Sarah Landiak presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056. Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Seth Higgins, President	Susan Austin, Secretary
Steven Minear, Vice President	Jack Wrigley, Treasurer/Asst. Secy.

Board Members Absent:

Randal Winkler, Assistant Secretary

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison	Stacie Anaya, City of Lewisville
Eric Ferris, City of Lewisville	Kieth Marvin, City of Lewisville
Richard Luedke, City of Lewisville	Bill Priest, resident
Mike Anastassku, resident	Ashton Higgins, resident

2. Public Communications and Comments.

No Action needed

3. Opening Remarks. A. Staff - None. B. Presentations - City of Lewisville staff gave an annexation presentation.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Seth Higgins, President

Second: Susan Austin, Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the June 20, 2019 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report, Monthly Tax Collection Report, Monthly Water and Sewer Report, Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable and Security Report.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and accept preliminary FY 2019-2020 Facility Operations and Maintenance Budget.

Mr. Brosseau reviewed the preliminary FY 2019-20 FOMB and noted that we were still waiting for final numbers from the City, CWD, and Upper Trinity. After no further discussion a motion was made to accept the item.

Motion: Susan Austin, Secretary

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau reviewed the Capital Improvements not to exceed \$90,000.00 and after no further discussion a motion was made to approve the item.

Motion: Susan Austin, Secretary

Second: Jack Wrigley, Treasurer/Asst. Secy.

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Review and consider items to add to the next Board agenda.

Taxes, Capital Improvements, and FOMB.

10. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

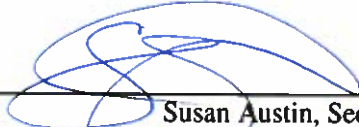
Motion: Steven Minear, Vice President

Second: Seth Higgins, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Thursday, August 22, 2019

(DISTRICT SEAL)

  
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Susan Austin, Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-E