

**REGULAR SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F**  
**BOARD MEETING MINUTES**  
**August 21, 2019**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak presiding, at 14925 Landmark Boulevard, Dallas, Texas 75254.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

Jose Antonio "Tony" Muñoz, President  
Audrey Wiseman, Vice President

Katrina W English, Assistant Secretary  
Tanya Carlis, Assistant Secretary

Board Members Absent:

Open, Secretary/Treasurer

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager  
Sarah Landiak, Attorney, Winstead PC

Kristina Clark, Director of Administration  
Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison  
Mark McNeal, City of Lewisville  
Melinda Galler, City of Lewisville

Kevin Deaver, City of Lewisville  
Tim Tittle, City of Lewisville

2. Public Communications and Comments. No action needed.

3. Opening Remarks. A. Staff - None. B. Presentations - City of Lewisville staff gave an annexation presentation.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the July 21, 2019 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review final FY 2019-2020 Facility Operations and Maintenance Budget.

Mr. Brosseau reviewed the final FY 2019-2020 FOMB and noted that it included an increase in trash service due to the closest landfill being closed, CPI rates, and fuel increases. The new rate would be \$20.30. After no further discussion a motion was made to accept the final FOMB including the increase for trash and recycling.

Motion: Tanya Carlis, Assistant Secretary

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review tax rate recommendations and approve Water District Notice of Public Hearing on Tax Rate and authorize publication of said notice.

Mr. Flint reviewed the tax rate and recommended a publication rate of \$0.67. After no further discussion a motion was made to approve the item.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Audrey Wiseman, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Consider candidates and appoint for a position on the Board to replace Director Marchetti and take all action necessary

No action needed. The item was tabled.

10. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau updated the Board regarding capital improvements. After no further discussion a motion was made to approve a fence budget not to exceed \$250,000.

Motion: Tanya Carlis, Assistant Secretary

Second: Jose Antonio "Tony" Muñoz, President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

11. Review and consider items to add to the next Board agenda.

Taxes, and Appoint a new Board member.

12. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Wednesday, September 18, 2019

(DISTRICT SEAL)



~~Katrina English, Assistant Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-F~~

DAVID THOMPSON, SECRETARY