

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-D**  
**BOARD MEETING MINUTES**  
**January 21, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-D convened, with attorney Sarah Landiak presiding, at 2540 King Arthur Boulevard, Suite 220, Lewisville, Texas 75056.

Evidence was presented that public notice of such meeting had been given, as required by law, and the attendance of the Board of Directors was taken. A quorum was present for the meeting.

Board Members in Attendance:

William "Bill" Lux, President  
Ray Martin, Vice President

Chris Crawford, Assistant Secretary  
Katherine Griffith, Assistant Secretary

Board Members Absent:

Dan Smith, Secretary/Treasurer

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager  
Sarah Landiak, Attorney, Winstead PC  
Joseph Ellis, Audit Senior, McCall Gibson

Kristina Clark, Director of Administration   
Robert Flint, Chief Financial Officer

Others in Attendance:

Guy Harris, resident

2. Public communications and comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. However, no one present cared to make any comments, so no action was taken.

3. Opening Remarks. A. Staff - None B. Presentations -None.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a

Motion: Ray Martin, Vice President

Second: Chris Crawford, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the November 19, 2019 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to; Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Acknowledge receipt of and review and approve audit for fiscal year ended 09/30/19 and authorize all necessary filings.

Mr. Ellis asked for a motion to approve the audit for fiscal year ended 09/30/2019 and authorize all necessary filings. After no further comments a motion was made to approve the item.

Motion: Katherine Griffith, Assistant Secretary

Second: William "Bill" Lux, President

The votes were: 4 Yes, with 0 No, and 1 Abstained. The Motion passed.

8. Consideration and approval of existing investment policy and confirmation of no needed changes in such policy or appointment of investment officer except to change the title of officer to CFO.

Mrs. Landiak review, consider and approve of Order Adopting an Amended Investment Policy and Appointment of Investment Officer to change title to CFO. After no further comments a motion was made to approve the item.

Motion: William "Bill" Lux, President

Second: Chris Crawford, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Consider and adopt Order Designating Offices Outside the District and authorize notice thereof.

Mrs. Landiak reviewed and consider the Order Designating Offices Outside the District and authorize notice thereof. After no further comments a motion was made to approve the item.

Motion: William "Bill" Lux, President

Second: Chris Crawford, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Consider an action on reset of Regular Meeting dates as to time, day and location.

Mrs. Landiak reviewed and consider on reset of the regular meeting dates as on time, day and location. no action needed.

Motion:

Second:

The votes were: 0 Yes, with 0 No, and 0 Abstained. No action was needed.

11. Consider and approve form of Joint Elections Agreement and Contract for Election Services for the May 2, 2020 uniform election between the Denton County Elections Administrator and Participating Political Subdivisions and authorize execution.

Mrs. Landiak asked for a motion to approve the Joint Election Agreement and Contract for Election Services for, May 2, 2020. After no further comments a motion was made to approve the Election.

Motion: Katherine Griffith, Assistant Secretary

Second: Ray Martin, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

12. Consider and adopt Order Calling Directors Election.

Mrs. Landiak review, consider and adopt Order Calling Directors Election. After no further comments a motion was made to approve the item.

Motion: William "Bill" Lux, President

Second: Ray Martin, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

13. Review and consider approval of repayment for Excess Capacity in the Lift Station.  
Mr. Brosseau reviewed and consider approval of repayment for Excess Capacity in the Lift Station.  
After no further comments a motion was made to approve the item.

Motion: William "Bill" Lux, President  
Second: Chris Crawford, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

14. Review Capital Improvements and take any and all action necessary.  
No action needed.


15. Review and consider items to add to the next Board agenda.  
Annexation Community

16. Adjournment.  
After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: William "Bill" Lux, President  
Second: Ray Martin, Vice President

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Tuesday, March 24, 2020



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Dan Smith, Secretary/Treasurer  
Denton County Fresh Water Supply District No. 1-D