

SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C
BOARD MEETING MINUTES
April 22, 2020

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin pursuant to an Order from the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-A (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines described in the agenda.

Board Members in Attendance:

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|--------------------------------------|---------------------------------------|
| David Moore, President | Albert Hodges, Assistant Secretary |
| Preston D. Freeman, Vice President | Toby Hermesmeier, Assistant Secretary |
| Debra D. Caskey, Secretary/Treasurer | |

Board Members Absent:

Staff & Advisors in Attendance:

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| John Philip Brosseau, General Manager | Kristina Clark, Director of Administration □ |
| Ross Martin, Attorney, Winstead PC | Robert Flint, Chief Financial Officer |
| Kimberly Studdard, Legal Asst. | |

Others in Attendance:

2. Public communications and comments.

Mrs. Landiak opened the meeting for public communications and comments, however, no one was present to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: Toby Hermesmeier, Assistant Secretary

Second: David Moore, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: David Moore, President

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Approve Minutes of March 5 and March 17, 2020 meetings.

5. Approval of the General Manager’s report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Discussion regarding memorandum to Board in regards to possible annexation by City of Lewisville by SPA amendment or election.

Mr. Martin gave an update on the item. No action was needed.

8. Discuss the requirements under HB 3834 as relate to necessary Cybersecurity Training for Board members and deadline for completing such training.

Mr. Martin reviewed the requirements and after no further discussion, no action was needed.

9. Review Capital Improvements and take any and all action needed.

Mr. Brosseau gave an update regarding improvements. No action was needed.

10. Review and consider items to add to the next Board agenda.

Taxes.

11. Adjournment.

After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: Toby Hermesmeyer, Assistant Secretary

Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, May 19, 2020



//Debra Caskey//

Debra Caskey, Secretary/Treasurer, Board of Directors
Denton County Fresh Water Supply District No. 1-C