

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-D  
BOARD MEETING MINUTES  
March 24, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-D convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-D (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda

Board Members in Attendance:

William "Bill" Lux, President  
Ray Martin, Vice President  
Dan Smith, Secretary/Treasurer

Chris Crawford, Assistant Secretary  
Katherine Griffith, Assistant Secretary

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager  
Sarah Landiak, Attorney, Winstead PC  
Jenny Lutzer, Stenographer, Winstead PC

Kristina Clark, Director of Administration  
Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public communications and comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. However, no one present cared to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: Dan Smith, Secretary/Treasurer

Second: Chris Crawford, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations -None.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a

Motion: Ray Martin, Vice President

Second: William "Bill" Lux, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the January 21, 2020 Board meeting.

5. Approval of the General Manager’s report with regard, but not limited to; Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review letter confirming unopposed candidates and consider and adopt Order Declaring Unopposed Candidates Elected and Cancelling Directors Election.

Mrs. Landiak review letter confirming unopposed candidates, Declaring the Candidates Elected and Cancelling Directors Election. After nor further comments a motion was made to approve the item.

Motion: Ray Martin, Vice President  
Second: William "Bill" Lux, President

The votes were: 5 Yes, with 0 No, and 1 Abstained. The Motion passed.

8. Consider election of officers to be effective May 2, 2020.

Mrs. Landiak read the elected candidates: President Mr. William Lux, Vise-President Mr. Ray Martin, Secretary/ Treasur Mr.Dan Smith, Assistant Secretry Mr. Chris Crowford, Assistant Secretary Miss. Katherine Griffin. No action needed.

9. Consideration and possible action with respect to any actions to be taken in response to the COVID-19 disaster. No action needed.

10. Review Capital Improvements and take any and all action necessary. No action needed.

11. Review and consider items to add to the next Board agenda. No action needed.

12. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: William "Bill" Lux, President  
Second: Katherine Griffith, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted Wednesday, April 22, 2020



//Dan Smith//

Dan Smith, Secretary/Treasurer  
Denton County Fresh Water Supply District No. 1-D