

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F
BOARD MEETING MINUTES
March 25, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting will be conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Jose Antonio "Tony" Muñoz, President
Audrey Wiseman, Vice President
David Thompson, Secretary/Treasurer

Katrina W English, Assistant Secretary
Tanya Carlis, Assistant Secretary

Board Members Absent:

Staff & Advisors in Attendance:

Kristina Clark, Director of Administration
Sarah Landiak, Attorney, Winstead PC

Robert Flint, Chief Financial Officer
Amy Bieber, Stenographer, Winstead PC

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public Communications and Comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. No one present cared to make comment. A motion was made to close the public comments section of the meeting.

Motion: Tanya Carlis, Assistant Secretary

Second: Audrey Wiseman, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the January 22, 2020 Board meeting.
5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.
6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Item# 9. Consideration and possible action with respect to any additional actions to be taken in response to the COVID-19 disaster including, but not limited to, District response to employee pay during COVID-19 and use of District resources to reduce exposure to COVID-19.

Mrs. Landiak tabled Directors Muñoz message "to meet next week to review a change in water rates". After no further comments, no action was taken.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Audrey Wiseman, Vice President

The votes were: 0 Yes, with 0 No, and 0 Abstained. The item was tabled.

8. Item# 7 Review and discussion of March 18, 2020 Proclamation by the Governor of the State of Texas suspending requirements of the Elections Code and Water Code to allow political subdivisions to move general and special elections to the next uniform election date, November 3, 2020, in connection with the COVID-19 disaster.

No action was needed

9. Item # 8. Consideration and possible action with respect to proposed order postponing the currently scheduled May 2, 2020 directors election to the November 3, 2020 uniform election date, confirmation that candidate filings for said directors election will remain valid for the postponed election and further confirmation that the candidate filing period will not be re-opened for the November election date, pursuant to the Governor's Order, and consideration and possible action with respect to any additional orders, election agreements and other matters

Mrs. Landiak review and consider to postpone the Board Members Election until further notice. After no further comments a motion was made to approve the item.

Motion: Katrina W English, Assistant Secretary

Second: David Thompson, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review Capital Improvements and take any and all action necessary.

No action was needed

11. Review and consider items to add to the next Board agenda.

No action was needed

12. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Audrey Wiseman, Vice President

Second: David Thompson, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Wednesday, April 22, 2020



//Katrina English//

Katrina English, Assistant Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-F