

SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F
BOARD MEETING MINUTES
April 22, 2020

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Ross Martin Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting will be conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Jose Antonio "Tony" Muñoz, President	Katrina W English, Assistant Secretary
Tanya Carlis, Assistant Secretary	

Board Members Absent:

Audrey Wiseman, Vice President	David Thompson, Secretary/Treasurer
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Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public Communications and Comments.

Mr. Martin opened the meeting for Public Communications and Comment. All participants via phone spoke of park improvements. After no further comments a motion was made to close the public comment section.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Tanya Carlis, Assistant Secretary

Second: Jose Antonio "Tony" Muñoz, President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the March 18, 2020 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Discussion regarding memorandum to Board in regards to possible annexation by City of Lewisville by SPA amendment or election.

After review and discussion, no action was needed

8. Discuss requirements under HB 3834 as relate to necessary Cybersecurity Training for Board members and deadline for completing such training.

After review and discussion, no action was needed

9. Discussion regarding COVID 19 matters and possible District actions in regards to same, and take any action necessary or appropriate therewith.

Mr. Martin review the agenda item regarding COVID 19 matters and possible District Action. After review and no further comments a motion was made to table the item.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Katrina W English, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The item was tabled.

10. Review and consider contracting with the City of Lewisville for animal services coverage.

Mr. Martin reviewed the item and after no further discussion the item was tabled.

11. Review Capital Improvements and take any and all action necessary.

After review and discussion, no action was needed

12. Review and consider items to add to the next Board agenda.

Tax Revenue, COVID 19 and Animal Services.

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Jose Antonio "Tony" Muñoz, President

Second: Tanya Carlis, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Wednesday, May 20, 2020



//Katrina English//

Katrina English, Assistant Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-F