

**SPECIAL SESSION**  
**DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-F**  
**BOARD MEETING MINUTES**  
**May 20, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-F convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-F ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Jose Antonio "Tony" Muñoz, President  
Tanya Carlis, Assistant Secretary

Katrina W English, Assistant Secretary  
David Thompson, Secretary/Treasurer

Board Members Absent:

Audrey Wiseman, Vice President

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager  
Sarah Landiak, Attorney, Winstead PC  
Kimberly Studdard, Legal Asst.

Kristina Clark, Director of Administration  
Robert Flint, Chief Financial Officer

Others in Attendance:

Brenda Martin, Annexation Liaison

Syam Dannapaneni, resident

2. Public Communications and Comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. Participants, via phone, spoke of the possibility to add a basketball court. Mr. Brosseau gave an update on the HOA's decision to decline the request. After no further comments a motion was made to close the public comment section.

Motion: Tanya Carlis, Assistant Secretary

Second: David Thompson, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None. B. Presentations - Branda Martin gave un update on parks.

**CONSENT AGENDA**

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Katrina W English, Assistant Secretary

Second: Tanya Carlis, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the April 22, 2020 Board meeting.

5. Approval of the General Manager's report with regard, but not limited to, Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly Construction Activity Reports; and Ongoing Task List Items, if applicable, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Ratify and adopt Minutes of the March 25, 2020 Board meeting that was posted on the agendas in error as March 18, 2020.

Mrs. Landiak asked the board to ratify the approval on March 18, 2020 Minutes as they were wrong on the agenda. after no further comments, a motion was made to accept the item.

Motion: Tanya Carlis, Assistant Secretary

Second: Katrina W English, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review and consider contracting with the City of Lewisville for animal services coverage.

Mrs. Martin updated the Board members on the animal service coverage and explained that the City of Lewisville has declined the request for the moment. No action was taken.

9. Review Capital Improvements and take any and all action necessary.

Mr. Brosseau updated the Board about capital improvements. No action was needed.

10. Review and consider items to add to the next Board agenda.

Tax exemptions.

11. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: David Thompson, Secretary/Treasurer

Second: Tanya Carlis, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting adjourned.

Approved and adopted: Wednesday, June 17, 2020



//Katrina English//

Katrina English, Assistant Secretary, Board of Directors  
Denton County Fresh Water Supply District No. 1-F