

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-G
BOARD MEETING MINUTES
March 25, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-G convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-G (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda

Board Members in Attendance:

Gangadhar Kotu, Vice President

Scott Stauffer, Assistant Secretary

Melissa Brand-Vokey, Secretary/Treasurer

Steve Jewell, Assistant Secretary

Board Members Absent:

Mark Charles Crouch, President

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Kristina Clark, Director of Administration

Sarah Landiak, Attorney, Winstead PC

Robert Flint, Chief Financial Officer

Amy Bieber, Stenographer, Winstead PC

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public Communications and Comments.

Mrs. Landiak opened the meeting for Public Communications and Comments, however, no comments were made so a motion was made to close the public comment section of the meeting.

Motion: Steve Jewell, Assistant Secretary

Second: Melissa Brand-Vokey, Secretary/Treasurer

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks: A. Staff - None. B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Gangadhar Kotu, Vice President

Second: Steve Jewell, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the January 22, 2020 Board meeting.

5. Approval of the General Manager’s report with regard, but not limited to; Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report and Monthly; Construction Activity Reports; Ongoing Task List Items, and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review letter confirming unopposed candidates and consider and adopt Order Declaring Unopposed Candidates Elected and Cancelling Directors Election.

Mrs. Landiak reviewed the letter confirming unopposed candidates, declaring the Candidates Elected and Cancelling Election. After no further comments a motion was made to approve the item.

Motion: Gangadhar Kotu, Vice President

Second: Steve Jewell, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Consider election of officers to be effective May 2, 2020.

Mrs. Landiak read the elected candidates: President Mr. Mark Charles Crouch, Vice-President Mr. Gangadhar Kotu Secretary/Treasure Mrs. Melissa Brand-Vokey, Assistant Secretary Mr. Steve Jewell, Assistant Secretary Mr.Scott Stauffre.

no action was taken

9. Consideration and possible action with respect to any actions to be taken in response to the COVID-19 disaster.

no action was taken

10. Review Capital Improvements and take any and all action needed.

no action was taken

11. Review and consider items to add to the next Board agenda.

No action needed.

12. Adjournment.

After all business was conducted and with no further comments a motion was made to adjourn the meeting.

Motion: Gangadhar Kotu, Vice President

Second: Steve Jewell, Assistant Secretary

The votes were: 4 Yes, with 0 No, and 0 Abstained. The meeting was adjourned.

Approved and adopted: Wednesday, April 22, 2020



//Steve Jewell//

Steve Jewell, Assistant Secretary

Denton County Fresh Water Supply District No. 1-G