

**SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H
BOARD MEETING MINUTES
March 24, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-H convened, with attorney Ross Martin Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-H ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Ralph Hunter, President

Patti Brown, Vice President

Corwin Snow, Secretary/Treasurer

Michael A. Clark, Assistant Secretary

John Lessner, Assistant Secretary

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager

Sarah Landiak, Attorney, Winstead PC

Jennu Lutzer, Stenographer, Winstead PC

Kristina Clark, Director of Administration

Robert Flint, Chief Financial Officer

Others in Attendance:

2. Public communications and comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. However, no one present cared to make a comment, so a motion was made to close the public comments section of the meeting.

Motion: Ralph Hunter, President

Second: John Lessner, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a

Motion: Michael A. Clark, Assistant Secretary

Second: Patti Brown, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Adopt Minutes of the January 21, 2019 Board meeting.

Mrs. Landiak was ask to pull the minutes from the previous meeting to be analyze and discuss. After no further comments, a motion was made to approve the discussion, having Director Hunter and Director Lesser abstained to the motion.

Motion: Corwin Snow, Secretary/Treasurer

Second: Patti Brown, Vice President

The votes were: 3 Yes, with 0 No, and 2 Abstained. The Motion passed.

5. Approval of the General Manager’s report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; and Monthly Construction Activity Reports; Ongoing Task List Items, if applicable and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review and approve Amended District Information Form and authorize filing of same with the Denton County Clerk and the Texas Commission on Environmental Quality.

Mrs. Landiak asked for a motion to approve the Amended District Information Form and to be file with the Denton County Clerk and the Texas Commission on Environmental Quality. After no further comments, a motion was made to approve the item.

Motion: Ralph Hunter, President

Second: Corwin Snow, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review letter confirming unopposed candidates and consider and adopt Order Declaring Unopposed Candidates Elected and Cancelling Directors Election.

Mrs. Landiak reviewed the letter confirming unopposed candidates, declaring the Candidates Elected and Cancelling Directors Election. After no further discussion a motion was made to approve the item.

Motion: Ralph Hunter, President

Second: Patti Brown, Vice President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

9. Consider election of officers to be effective May 2, 2020.

Mrs. Landiak read the Elected Candidates: President Mr. Ralph Hunter, Vice-President Mrs. Patti Brown, Secretary/~~Treasurer~~ ^{Treasurer} Mr. Corwin Snow, Assistant Secretary Mr. Michael A Clark and Assistant Secretary John Lesser. After no further comments, a motion was made to pass the item.

No action needed.

10. Consideration and possible action with respect to any actions to be taken in response to the COVID-19 disaster. No action needed.

11. Review Capital Improvements and take any and all action needed. No action needed.

12. Review and consider items to add to the next Board agenda. Update on COVID 19

13. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Corwin Snow, Secretary/Treasurer

Second: Michael A. Clark, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Wednesday, April 22, 2020



//Corwin Snow//

Corwin Snow, Secretary, Board of Directors
Denton County Fresh Water Supply District No. 1-H