

**SPECIAL SESSION  
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-C  
BOARD MEETING MINUTES  
July 21, 2020**

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-C convened, with attorney Ross Martin pursuant to an Order from the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-A ("District") held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines described in the agenda.

Board Members in Attendance:

Toby Hermesmeyer, President	Albert Hodges, Assistant Secretary
Preston D. Freeman, Vice President	David Moore, Assistant Secretary
Debra D. Caskey, Secretary/Treasurer	

Board Members Absent:

Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration
Ross Martin, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public communications and comments.

Mr. Martin opened the meeting for public communications and comments, however, no one present cared to make any comments, so a motion was made to close the public comment section of the meeting.

Motion: David Moore, Assistant Secretary

Second: Toby Hermesmeyer, President

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

3. Opening Remarks. A. Staff - None B. Presentations - None.

**CONSENT AGENDA**

Mr. Martin moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a motion was made to approve the consent agenda, including all BIDS subject to attorney approval.

Motion: Albert Hodges, Assistant Secretary

Second: Debra D. Caskey, Secretary/Treasurer

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

4. Approve Minutes of the June 16, 2020 meeting,

5. Approval of the General Manager’s report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; Monthly Construction Activity Reports; and Ongoing Task List Items, and Security Report.
6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

**ITEMS FOR INDIVIDUAL CONSIDERATION**

7. Review and accept preliminary FY 2020-2021 Facility Operations and Maintenance Budget.  
Mr. Brosseau gave an update and accept the preliminary FY 2020-2021 FOMB. After no further discussion a motion was made to accept the item.

Motion: Debra D. Caskey, Secretary/Treasure  
Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Oath of office was award.

8. Review Capital Improvements and take any and all action necessary.  
After review and discussion no action was needed.

9. Update with regard to the status of the Texas Commission on Environmental Quality (“TCEQ”) review and approval of the District’s First Utility Bond Issue, authorize preparation of the Preliminary Official Statement in connection with the District’s Series 2020 Unlimited Tax Utility Bonds, confirm auditors awareness of the need to prepare a related Agreed Upon Procedures Report under existing evergreen engagement letter and such other related matters as are necessary.

Mr. Martin gave an update regarding the status of the Texas Commission on Environmental Quality (TCEQ) District's Series 2020 bonds and preparation of a related Agreed Upon Procedures Report under existing evergreen engagement letter. After no further discussion a motion was made to approve the item.

Motion: Toby Hermesmeyer, President  
Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

10. Review and consider items to add to the next Board agenda.  
Taxes, FOMB (Final), TCEQ approval.

11. Adjournment.

After all business was conducted, and there was no further comments, a motion was made to adjourn the meeting.

Motion: Debra D. Caskey, Secretary/Treasure  
Second: Albert Hodges, Assistant Secretary

The votes were: 5 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Tuesday, August 25, 2020



/s/ Debra Caskey, Secretary

Debra Caskey, Secretary/Treasurer, Board of Directors  
Denton County Fresh Water Supply District No. 1-C