

SPECIAL SESSION
DENTON COUNTY FRESH WATER SUPPLY DISTRICT NO. 1-H
BOARD MEETING MINUTES
July 22, 2020

1. Call to Order.

The Board of Directors of Denton County Fresh Water Supply District No. 1-H convened, with attorney Sarah Landiak Pursuant to an Order of the Governor suspending certain requirements of the Texas Open Meetings Act, the Board of Directors of Denton County Fresh Water Supply District No. 1-H (“District”) held a special meeting solely by telephone conference to mitigate the spread of COVID-19. The meeting was conducted in a transparent and accessible manner pursuant to the guidance provided by the Office of the Attorney General. Participants follow the guidelines describe in the agenda.

Board Members in Attendance:

Patti Brown, Vice President	John Lessner, Assistant Secretary
Corwin Snow, Secretary/Treasurer	

Board Members Absent:

Michael A. Clark, Assistant Secretary	Ralph Hunter, President
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Staff & Advisors in Attendance:

John Philip Brosseau, General Manager	Kristina Clark, Director of Administration □
Sarah Landiak, Attorney, Winstead PC	Robert Flint, Chief Financial Officer
Kimberly Studdard, Legal Asst.	

Others in Attendance:

Brenda Martin, Annexation Liaison

2. Public communications and comments.

Mrs. Landiak opened the meeting for Public Communications and Comment. However, no one present cared to make any comments, so a motion was made to close the public comments section of the meeting.

Motion: John Lessner, Assistant Secretary

Second: Patti Brown, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

Mrs. Landiak gave the oaths of office to Director Snow and Director Lessner.

3. Opening Remarks. A. Staff - None B. Presentations - None.

CONSENT AGENDA

Mrs. Landiak moved on to the Consent Agenda. The Board was presented with the General Manager's Report and associated documents. After all questions were answered and all remarks heard and with no further discussion a

Motion: John Lessner, Assistant Secretary

Second: Corwin Snow, Secretary/Treasurer

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

The Consent Agenda items considered were:

4. Approve Minutes of the June 17, 2020 meeting.

5. Approval of the General Manager’s report with regard, but not limited to: Monthly Unaudited Financial Reports and if applicable, the Quarterly Investment Report; Monthly Tax Collection Report; Monthly Water and Sewer Report; and Monthly Construction Activity Reports; Ongoing Task List Items, if applicable and Security Report.

6. Review and ratify approval of construction pay applications, payment requisitions, change orders, and if applicable, bid tabulation and recommendation of contract award; bid solicitations, and/or proposals, if applicable, for any projects within the District.

ITEMS FOR INDIVIDUAL CONSIDERATION

7. Review and accept preliminary FY 2020-2021 Facility Operations and Maintenance Budget.

Mr. Brosseau reviewed the preliminary FY 2020-2021 FOMB. After no further comments a motion was made to accept the item.

Motion: Corwin Snow, Secretary/Treasurer

Second: Patti Brown, Vice President

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

8. Review Capital Improvements and take any and all action needed.

After review and discussion, no action was needed.

9. Review and consider items to add to the next Board agenda.

Taxes, FOMB Final

10. Adjournment.

After all business was conducted and there was no further comments a motion was made to adjourn the meeting.

Motion: Corwin Snow, Secretary/Treasurer

Second: John Lessner, Assistant Secretary

The votes were: 3 Yes, with 0 No, and 0 Abstained. The Motion passed.

Approved and adopted Wednesday, August 26, 2020



/s/ Corwin Snow, Secretary/Treasurer

Corwin Snow, Secretary/Treasurer, Board of Directors
Denton County Fresh Water Supply District No. 1-H